

## City Council Meeting May 19, 2025

City Council met in person for regular session on Monday May 19, 2025, and streamed live over YouTube, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance was City Planner and Development Coordinator Abbey Roberts, Director of Licensing and Codes Cyndi Walker, and Director of Community Life Kasey Dumm. City Manager Gregory Wilson was absent, attending the annual conference of the Association for Pennsylvania Municipal Management.

Guests in attendance were Micah Clausen, Josh Hudson, Bre Brannan, Bob Larson, Craig Kehr, Carl Williamson, Mark Karichner, Howard Karichner, Tristan Avenbaum, Chyann Avenbaum, Monica Fox with SEDA-COG, and Matt Croak with Citizens Hose Fire Company.

### COUNCIL MINUTES

**On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, the minutes from the May 5, 2025 meeting were approved.**

### PUBLIC COMMENT AND REQUESTS

Matt Croak, representing Citizens Hose Fire Company, addressed Council with their intent to apply to the 2025 CDBG grant application, for new epoxy flooring at the fire house, in the amount of \$27,240, with a the Fire Company contributing \$9,000. This will be added to the projects considered for CDBG.

Council considered a request from Mike Wolf to hold a “Drones in Forest Management” Demonstration at the Ohl Watershed. **On a motion made by Mr. Stevenson, seconded by Ms. Brannan, and carried unanimously, the request was approved.**

Council considered a request from Uncle Albert’s, requesting the closure of N Vesper St from Jordan’s Alley to E Main Street on July 19 & 20, August 2 & 3, August 16 & 17, September 6 & 7, and October 17-19 for Cornhole Tournaments during the summer. **On a motion made by Mr. Stevenson, seconded by Ms. Brannan, and carried unanimously, the first reading of the request was approved.**

### UNFINISHED BUSINESS

Council was provided with a letter from the FAA regarding the Through the Fence Agreement with neighboring businesses and residences and the Lock Haven Airport. Ms. Masorti read the letter to Council, and answered questions from council regarding the letter.

Monica Fox, representing SEDA-COG, called the 2025 CDBG Public Hearing to Order at 7:16 p.m. Monica presented the CDBG Schedule to Council, providing the dates for the next hearings and public notice for the final public hearing. Ms. Fox went through the required plans, procedures and policies, and answered questions from Council and the public regarding the CDBG Schedule and approved projects. The hearing was adjourned at 7:25 p.m.

Council considered Resolution No. 2025-18 to adopt the annual CDBG required plans, procedures, and policies as follows:

1. Anti-Displacement and Relocation Assistance Plan
2. Integrity Policy
3. Minority and Women's Business Enterprise Plan
4. Section 3 Action Plan
5. Code of Conduct
6. Complaint Procedure
7. Complaint Resolution
8. Excessive Force
9. Program Income Reutilization
10. Section 504 – Notice of Compliance Officer Process for Grievances
11. Section 504 Grievance Procedure
12. Procurement Policy
13. Citizen Participation
14. Language Access Plan
15. Fair Housing

**On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the resolution was adopted.**

#### NEW BUSINESS

Council considered Resolution 2025-19 to apply for the People, Parks, and Community Foundation Grant. The Director of Community Life answered questions regarding the grant application. **On a motion made by Ms. Branna, seconded by Mr. Conklin, and carried unanimously, the resolution was adopted.**

Council was notified of the transfer of the PLCB license for 270 Susquehanna Avenue.

Council was notified of the request from the Central Clinton County Water Filtration Authority to discuss the Pressure Reducing Valves on the city-owned transmission lines from the filtration plant that serves both the Suburban and city lines, including the response to letter from City Manager Gregory Wilson, and additional communication from Richard Marcinkevage of the CCCWFA

Council received correspondence from CCCWFA regarding agreement for interconnection of the city's wells to the filtration plant. Council received the response from CCCWFA to city

request for a separate check for the 2022 Ohl PennVEST debt service. Council discussed the meeting that was held earlier in the evening with the CCCWFA, and clarified some of the items discussed in the correspondence, and answered questions from other members of council regarding the meeting.

Council received personnel updates, including the hiring of Eric Young and Landon Lose to the Police force, with start dates beginning June and November 2025, respectively; Officer First Class C. Griffin-Dunlap's resignation from her position on the force effective May 26, 2025; Code Clerk Donna Jedrzejek will be retiring effective May 20, 2025 after 36 years, 7 months, and 29 days with the city; Brian Taylor has been hired as Property Maintenance Officer for the city; and Director of Community Life Kasey Dumm has credentialed as a Certified Playground Safety Inspector.

#### FYI AND REPORTS

Council received the research project summary from CU – Lock Haven student Carson Workman of EGGS, the agenda of the LH City Authority 5/6/25, and the minutes of the CCCWFA

#### OTHER MATTERS

Bob Larson, Carl Williamson, and Craig Kehr addressed Council regarding their concerns with the Lock Haven Airport Through the Fence Agreement. The City Planner and Development Coordinator and the Airport Subcommittee answered questions regarding the agreement and explained that all concerns should be directed towards the FAA, as the directive for the TTF Agreement are coming from the FAA and not from the City.

#### ADJOURNMENT

**Upon motion by Ms. Alexander, at 8:01 p.m., the meeting was adjourned.**