

**CITY OF LOCK HAVEN, PENNSYLVANIA APPLICATION FOR EXCEPTION
TO CHAPTER 170 OF THE CODE OF ORDINANCES: "OPEN CONTAINER"**

EVENT SPONSOR CONTACT INFORMATION

Contact Name & Title:

Organization:

Street Address	City	State	Zip

Phone	Email

SPECIAL EVENT INFORMATION

Special Event Name:

Special Event Purpose/Description (Attach additional sheet if necessary):

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Date of event:

Time of event:

Alternate date:

Alternate time:

	From		To	
	From		To	
	From		To	
	From		To	

Property (parks, buildings) Requested:

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Streets Requested:

Street	From	To

Approximate number of people attending event:

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Have the State Police been notified of the event?

Yes No

PSP Contact Name:

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Title:

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Date:

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Will security be provided for the event?

Yes No

Security Contractor:

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Contact Name:

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Title:

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Date:

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APPLICANT SIGNATURE:

The event sponsor shall indemnify, save harmless, and defend (if requested) the City of Lock Haven and its officers, agents and employees from any and all claims, suits, or actions for injuries, death and/or property damage arising out of special event identified in this permit where the claim, suit or action was caused by the event sponsor, its officers, agents, and employees, the event participants, support staffs, event officials, volunteers, medical support, technical support, media vehicles, event communications staffs, the traveling public, general public, or spectators.

A certificate of insurance must be provided showing: (a) public liability insurance for bodily injury and property damage in the minimum amount of two hundred fifty thousand (\$250,000) per person and one million dollars (\$1,000,000) per occurrence to cover any loss that might occur as a result of the permitted use of the property requested or that might otherwise arise out of or be connected with the event; (b) occurrence-based coverage; and (c) City of Lock Haven named as an additional insured. The event sponsor warrants the information in the insurance certificate is accurate.

The event shall be properly secured with proper security and safety measures taken to protect the event participants, support staffs, event officials, volunteers, medical support, technical support, media vehicles, maintenance and protection services, the traveling public, event communications staffs, the general public, and spectators. Proper emergency medical services shall be available. The event shall provide, at its own expense, for trash and recycling receptacle for use during the event by those in attendance. The area in which alcohol may be consumed on public property approved by exception must be clearly marked to those in attendance with "no alcohol beyond this point" signs at all exits from the event.

An approval of this permit does not supersede State law including the sale of alcohol required by a licensed entity or consumption of alcohol by anyone under the age of 21.

SPONSOR

WITNESS

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PRINT NAME

TITLE

PRINT NAME

TITLE

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SIGNATURE

DATE

SIGNATURE

DATE

**CITY OF LOCK HAVEN, PENNSYLVANIA PERMIT FOR EXCEPTION
TO CHAPTER 170 OF THE CODE OF ORDINANCES: "OPEN CONTAINER"**

EVENT AND SPONSOR CONTACT INFORMATION

Contact Name & Title:
Organization:

Special Event Name:
Date of event: From To
Time of event: From To

CITY OF LOCK HAVEN:

Application and event details reviewed and
approved for submission to Council by

Application and event details reviewed and
approved for submission to Council by

Matthew Rickard	Chief of Police	Cyndi Walker	Director of Permits and Licensing
PRINT NAME	TITLE	PRINT NAME	TITLE

SIGNATURE	DATE	SIGNATURE	DATE

	Date
Submitted to Council for consideration	<input type="text"/>
Approval granted by City Council	<input type="text"/>
Notification sent to applicant and request of items below:	<input type="text"/>

PRIOR TO THE ISSUANCE OF THE PERMIT, THE FOLLOWING MUST BE RECEIVED BY THE CITY:

	Proof of issuance of PLCB Special Occasion Permit or PLCB Off-Premises Catering Permit regarding the event	Date Rec'd.
	Certificate of Insurance naming the City of Lock Haven as an additional insured.	<input type="text"/>
	If the event is taking place on a State road, an approved PennDOT Form TE-300	<input type="text"/>

Gregory J. Wilson, City Manager _____

Issuance Date of Permit to Applicant:

