

**City Council Meeting
January 4, 2021**

City Council met virtually in regular session on Monday January 4, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:03 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper, and the Director of Community Life Kasey Campbell.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the December 7, 2020 meeting were approved.

PUBLIC COMMENT

There were no public comments.

MATTERS OF ANNUAL ORGANIZATION

Council Member Mincer made a motion to appoint Council Member Stevenson as Vice President of Council. The motion was seconded by Ms. Masorti. **On a motion made by Mr. Mincer, seconded by Ms. Masorti, and carried unanimously, Mr. Stevenson was appointed Vice President of Council.**

On a motion by Council Member Conklin, second by Mr. Mincer and carried unanimously, City Council appointed the following residents, employees and Members of Council to authorities, boards, and commissions:

Boards	Residents	Term to Expire
Lock Haven City Authority	Karen Guigino	1/1/2026
Redevelopment Authority of the City of Lock Haven	Lenny Long	6/1/2026
Central Clinton County Water Filtration Authority	June Houser	1/1/2026
Code Enforcement Board of Appeals	Gary Laubscher	1/1/2026
Code Enforcement Board of Appeals	Reza Lotfi	1/1/2026
Communications Center Advisory Board	Elizabeth Gregory (alt)	12/31/2021
Communications Center Advisory Board	Robert Neff	12/31/2021
Communications Center Advisory Board	Kristin Smith	12/31/2021

Communications Center Advisory Board	Tyler Wooding (alt)	12/31/2021
Board of Health	Dr. Louis Widmann	1/1/2026
Recreation & Parks Board	Samantha Eisenhart	1/1/2026
Ross Library Board of Trustees	Drew Deems	1/1/2024
Ross Library Board of Trustees	Elsa Winch	1/1/2024
Zoning Hearing Board	Larry Glenn	1/1/2026
Civil Service Commission	John Bryerton	1/1/2025
Planning Commission	Evelyn Fisher	1/1/2025
Planning Commission	Don Powers	1/1/2025
Levee Advisory Committee	JoAnn Bowes	12/31/2023
Levee Advisory Committee	Reza Lotfi	12/31/2023
Commercial Loan Committee	Josh Grimes	12/31/2023

Council considered the appointment of Members of Council for the following roles as voting members or liaisons, respectively, to the following:

Mayor Long	Central Clinton County Council of Governments Summer Concert Committee Lock Haven City Authority (liaison) Downtown Lock Haven, Inc (liaison) (alt) LHU Community Advisory Board (liaison) Redevelopment Authority of the City of Lock Haven (liaison) Cable TV Franchise Subcommittee
Vice President Steve Stevenson	Summer Concert Committee Downtown Lock Haven Inc. (liaison) Emergency Management Coordinator (liaison) City of Lock Haven Flood Authority City Planning Commission (liaison) Redevelopment Authority of the City of Lock Haven (alternate) LHU Community Advisory Board (liaison) Zoning Hearing Board (liaison) Levee Advisory Committee (liaison) Airport Advisory Subcommittee Veterans Park Committee (alternate) Public Works & Shade Trees Subcommittee
Council Member Byerly	Cable TV Advisory Committee Clinton County Waste Authority (recycling) (liaison) Code Enforcement Board of Appeals (liaison) LHU Communiverity Board (liaison)

Council Member Conklin	Historic District Advisory Committee Summer Concert Committee Clinton County Economic Partnership (liaison) Veterans Park Committee Board of Health (liaison)
Council Member Barb Masorti	Central Clinton County Council of Governments Watershed Management Committee (liaison) Airport Advisory Subcommittee Property Maintenance Subcommittee LHPOA Bargaining Agreement Subcommittee
Council Member William Mincer	Clinton County Sewer Authority (alternate) LHU Communiversity (liaison) Ross Library Board of Trustees (liaison) Property Maintenance Subcommittee Recreation and Parks Board LHPOA Bargaining Agreement Subcommittee Police Relations Subcommittee

CORRESPONDENCE

The City Manager presented Council with the 2019 Annual Audit. The audit will be available for public view on the website, as well as available on the DCED websites. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the audit was adopted by council.**

The City Manager notified Council of the City’s submission of the 2021 Tax information to DCED, with Lock Haven’s millage blended rate being 9.171 mills.

The City Manager presented Council with the Piper Airport annual inspection report. The Director of Public Works answered questions from Council regarding aircraft reporting and tree removal. Mr. Stevenson requested a meeting of the Airport Committee to go over the inspection report.

The City Manager notified Council of the City’s Annual donation of \$2,941.00 to Lock Haven University. This number is determined as one dollar per student enrolled in the fall semester, this number is increased by \$28.00 from 2020.

UNFINISHED BUSINESS

Council considered the award of the lease agreement for Rosecrans property to BAI in the amount of \$13,950 per year for a 2-year term, directing the City Solicitor to draw up an agreement for the same. The other proposal received was for \$7,430 per year. The proposer’s intent for use

of the land was provided to Council which is provide for 2 years' lease of the property in order to perform a feasibility study as to whether or not the property would be suitable for the installation of a solar farm. If the results of the feasibility study were positive, BAI would be willing to engage in a long-term lease of the property in order to install the solar farm. Mr. Conklin expressed concern over changing this land from agricultural use to development of solar energy. **On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried by a vote of 5 to 2, with Mr. Conklin and Mr. Mincer dissenting, the proposal was awarded.**

NEW BUSINESS

Council considered a request from the Director of Public Works for permission to solicit bids for paving portions of Spring and 4th Streets. This would be bid simultaneously with the Water Street bids, which are handled by CDBG funds. **On a motion made by Mr. Stevenson, seconded by Mr. Mincer, and carried unanimously, Council approved the request to solicit bids.**

Council considered the resignation of Joseph Sanders IV as Fire Relief Driver and appointing him as Fire Auxiliary Driver. The vacant position is being advertised. **On a motion made by Mr. Mincer, and seconded by Ms. Masorti, the resignation and appointment were approved.**

OTHER MATTERS

Mr. Mincer thanked Public Works for their work on snow removal after the snowstorm. He also inquired about the process that the department uses to debrief after events to discuss what can be improved and what issues can be addressed in the future. The Director of Public Works and City Manager informed Council that post-event assessments for major events are done and, in fact, the post-assessment for the most recent storm was performed in the morning of this Council meeting. The Manager added that public comments submitted during and after events such as the most recent storm are considered as part of that meeting, and where feasible, those suggestions are added to the best practices adopted by the department to improve performance.

Mr. Mincer announced a free program for teens in Clinton County, a life skills event on College and Financial Aid, and a Personal Finance class. The information will be posted on the Facebook page.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:47 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
January 18, 2021**

City Council met virtually in regular session on Monday January 18, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper, City Planner and Development Coordinator Abigail Roberts, and the Director of Community Life Kasey Campbell.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Conklin and carried unanimously, the minutes of the January 4, 2021 meeting were approved.

PUBLIC COMMENT

The City Manager stated that the City received two written letters from residents of Greene Township expressing concerns of the potential long-term effects of a solar development on the Rosecrans land. The City Manager explained that the City has only authorized a two-year study of the land to determine if solar development would be beneficial at that site, and further decisions about the use of the land will be discussed after the study is completed. The developer would be responsible for researching and developing compliance with any municipal zoning or other state or local permitting requirements each of which would involve the opportunity for public comment.

CORRESPONDENCE

Council considered a request for the use of Corman Amphitheatre for Downtown Lock Haven, Inc for the Hometown Heroes banner ceremony on August 28, 2021. The Director of Community Life will be working with the organization to provide a COVID-19 Safety Plan, as well as a certificate of liability insurance. **On a motion made by Mr. Morris, seconded by Mr. Mincer, and carried unanimously, the request was approved.**

Council considered a request for the use of Zindel Park for Camp Wedding on June 19, 2021. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

Council considered an authorization to solicit for bids for CDBG paving of E Water Street from N Jay Street east to the city line. The City Planner and Development Coordinator explained the project that includes milling paving, and reconstruction of ramps at intersections. This project is coordinated with the paving project that was approved at the January 4, 2021 meeting of Council. **On a motion made by Mr. Mincer, seconded by Mr. Morris, and carried unanimously, authorization was granted to solicit bids.**

Council considered awarding a bid for Garbage Collection Services to the lowest bidder, J.J. Peters, in the amount of \$15,588 for the 1-year term of the agreement. The Director of Public Works explained that the cost of Triangle Park collection is higher than the other parks due to the high volume of traffic at that location, as well as being a year-long pick up, as opposed to the seasonal pick-up in other parks. **On a motion made by Mr. Byerly, seconded by Ms. Masorti, and carried unanimously, the bid was awarded to J.J.Peters.**

Council considered the appointment of David Dietrich of N Fairview Street to fill the vacancy on the Planning Commission for the term ending January 1, 2025. **On a motion made by Mr. Mincer, seconded by Mr. Byerly, and carried unanimously, Mr. Dietrich was appointed to the Planning Commission.**

NEW BUSINESS

Council considered the approval of the PennDOT detour route for Great Island Bridge repairs. The Director of Public Works explained that in 2018 PennDOT preserved the Great Island Bridge, this project is the second phase of this project, and the detour route will follow the same detour route used in 2018. The Director of Public Works assured Council that there will be photo and video of the road before and after for the City's records. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the detour route was approved.**

Council considered the extension of the landscaping agreement with DAD's Landscaping for its final year with the addition of \$75 per mowing for inclusion of the Tiger Den. **On a motion made by Mr. Morris, seconded by Mr. Mincer, and carried unanimously, the extension was approved.**

Council considered the appointment of Baker Tilly as the independent auditor for the City's 2020 fiscal year audit under the pricing proposal of January 28, 2020 at \$44,290. After concerns were expressed by Mr. Morris regarding the use of the same auditor multiple years, the City Manager will compose a request for proposal for independent auditing services to be reviewed by Council in the fall and released early in 2022 for auditing of the 2021 fiscal year. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, Baker Tilly was appointed.**

Council considered the appointment of a Member of Council to meet with the Lock Haven City Authority to engage in discussion regarding the city's agreements with the same. The City Manager explained that the Lock Haven City Authority is an independent governmental entity for the City of Lock Haven, made up of members that are appointed by City Council to five-year terms. Currently the City has operating and maintenance agreements with the Lock Haven City

Authority for Water System and the Sewer System. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, Mr. Conklin was appointed as liaison.**

OTHER MATTERS

The City Manager mentioned that Addie's Awards selling polos with the official Historic District logo. Mr. Mincer requested that the City explore an official logo for the "Hill District."

Mr. Morris asked an update on the Comprehensive Plan. A draft will be distributed in February to City Council, the Planning Commission and the Comprehensive Plan subcommittee for review, and subsequent public release. After the appropriate comment period, the plan would be ready for adoption at the second meeting of City Council in March 2021.

Mr. Mincer announced that a new men's clothing store is now open on Main Street and encouraged residents and Council to visit.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:37 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
February 1, 2021**

City Council met virtually in regular session on Monday February 1, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Guests in attendance representing the Rotary Club of Downtown Lock Haven was Sue Foust. Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, and the Director of Community Life Kasey Campbell.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Conklin and carried unanimously, the minutes of the January 4, 2021 meeting were approved, including an edit from Mr. Stevenson.

PUBLIC COMMENT

Ms. Sue Foust, on behalf of the Rotary Club of Downtown Lock Haven, made a request to Council to place two more little libraries in city parks, at Piper-Harmon Memorial Park, and the City Beach. Ms. Foust will work with the Director of Community Life and members of Public Works to install the little libraries. **On a motion made by Mr. Mincer, seconded by Mr. Morris, and carried unanimously, the request was approved.**

Council also considered a request from the Rotary Club of Downtown Lock Haven for the use of Triangle Park for their Flags of Honor event on Memorial Day weekend, and the Angel Lights event on September 11, 2021. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the request was approved pending further approval from the Director of Community Life.**

CORRESPONDENCE

Council considered a use request for the Piper Airport facilities for the annual Sentimental Journey fly-In June 22-26, 2021, and for the pancake breakfasts on May 2, 2021 and September 19, 2021. **On a motion made by Mr. Morris, seconded by Mr. Mincer, and carried unanimously, the request was approved.**

Council considered a request by Downtown Lock Haven, Inc, for their 2021 events. These events include the closure of Main Street and Grove and Vesper Streets on June 26, 2021 for the Best of Clinton County Festival and parade, and the closure of Main Street for Haven

Holidays on November 27, 2021 for a parade. The Director of Community Life will work with Downtown Lock Haven on the coordination of parking for the parade. **On a motion made by Mr. Mincer, seconded by Mr. Conklin, and carried unanimously, the request was approved, with the stipulation that parking will be prohibited on Main Street during the parade.**

The City Manager presented to Council the 2020 unpaid real estate taxes turned over to county "Tax Claim" for \$264,930.95, a 91% collection rate, compared to last year's 96% collection rate. The City Manager explained that due to economic hardships in 2020, DCED expected up to a 20% reduction in collection rate, but the City of Lock Haven only saw a 5% reduction. The City Manager credited the payment plan put in place for Real Estate Tax in 2020 and will be presenting this payment plan again for 2021 under New Business.

The City Manager presented to Council the 2020 use of state Liquid Fuels allocation (MS-965), this is the tax paid at the pump for fuel, that is given back to the City. In 2020, \$27,000 was used for street cleaning, \$32,000 for snow plowing, and \$8,000 for traffic signals. This coming year the city is expected to have a total of \$689,000, with funds allocated towards Phase One of the Sunset Pines Sewer Project.

The City Manager presented the Annual Notice of total tonnage for 2020 of curbside pick up from Wayne Township Landfill. 350.56 tons were picked up in 2020, compared to 346.34 tons in 2019.

UNFINISHED BUSINESS

The City Planner and Development Coordinator reviewed the draft of the 2020 Comprehensive Plan. The draft is available for review by Council and the public on the city's website, and hard copies are available at Downtown Lock Haven, Inc. as well as the Ross Library. Comments on the draft plan can be submitted to the City Planner until February 11, 2021, at which time the City Planner will discuss changes with the consultants. There will be a public meeting on March 15, 2021 at 6:30 p.m., and this will be the last opportunity for public comments. The Comprehensive Plan will be adopted by Council on at the March 15, 2021 regular meeting of Council.

Council considered a motion directing the Mayor to sign the agreement (02U297) between the City and PennDOT for the utility (hydrant) relocation cost-sharing project approved by Resolution 1597 of 2020. **On a motion made by Mr. Mincer, seconded by Mr. Byerly, and carried unanimously, the motion passed.**

NEW BUSINESS

Council considered the approval of the annual Community Development Block Grant resolutions. The City Planner and Development Coordinator presented Resolution No. 2021-001 Fair Housing and Resolution No. 2021-002 Section 504 ADA Compliance. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the resolutions were adopted.**

Council considered Ordinance No. 2021-01 providing for installment payments for the 2021 Real Estate Tax for the City of Lock Haven. The City Manager explained that there does not need to be a State of Emergency for this to be adopted, and the ordinance can be adopted every year. **On a motion made by Mr. Morris, seconded by Mr. Stevenson, and carried unanimously, the ordinance was adopted on first reading with second reading to take place Monday, February 15, 2021.**

Council considered Resolution No. 2021-003 providing for a 1-year extension of the collective bargaining agreement with the Lock Haven Police Officers Association, the local union representing the city's police force. The Police Officers Association is asking that the city postpone the expiration until 2022 due to the pandemic. The City Manager recommended extending the expiration under the agreement that collective bargaining does begin in 2021. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the one-year extension was granted.**

OTHER MATTERS

Mr. Morris requested that conversations regarding the Downtown Pedestrian Mall begin taking place with Downtown Lock Haven, Inc., so that plans may be put in place and Council give approval. The City Manager explained that Downtown Lock Haven, Inc. put out a survey to merchants, and will be making a decision at their February 2 meeting on the plans for the Pedestrian Mall.

Mr. Morris acknowledged the leaving of Dr. Pignatello from his position as President of Lock Haven University, and recognized his contribution to the community during his time as president. Mayor Long mirrored the recognition and thanked Dr. Pignatello for being a part of the Lock Haven Community.

Mayor Long addressed a concern from the community regarding the snow plowing by the City. The City Manager explained the schedule that the Public Works crews follow, and the unusual nature of the current storm, keeping crews on the streets all day and night.

Mr. Stevenson announced the return of the River Valley Transit bus service, on Fridays and Saturdays for Clinton County.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:50 p.m., the meeting was adjourned.

Mayor

City Clerk

City Council Meeting February 1, 2021

City Council met virtually in regular session on Monday February 1, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Guests in attendance representing the Rotary Club of Downtown Lock Haven was Sue Foust. Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, and the Director of Community Life Kasey Campbell.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Conklin and carried unanimously, the minutes of the January 4, 2021 meeting were approved, including an edit from Mr. Stevenson.

PUBLIC COMMENT

Ms. Sue Foust, on behalf of the Rotary Club of Downtown Lock Haven, made a request to Council to place two more little libraries in city parks, at Piper-Harmon Memorial Park, and the City Beach. Ms. Foust will work with the Director of Community Life and members of Public Works to install the little libraries. **On a motion made by Mr. Mincer, seconded by Mr. Morris, and carried unanimously, the request was approved.**

Council also considered a request from the Rotary Club of Downtown Lock Haven for the use of Triangle Park for their Flags of Honor event on Memorial Day weekend, and the Angel Lights event on September 11, 2021. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the request was approved pending further approval from the Director of Community Life.**

CORRESPONDENCE

Council considered a use request for the Piper Airport facilities for the annual Sentimental Journey fly-In June 22-26, 2021, and for the pancake breakfasts on May 2, 2021 and September 19, 2021. **On a motion made by Mr. Morris, seconded by Mr. Mincer, and carried unanimously, the request was approved.**

Council considered a request by Downtown Lock Haven, Inc, for their 2021 events. These events include the closure of Main Street and Grove and Vesper Streets on June 26, 2021 for the Best of Clinton County Festival and parade, and the closure of Main Street for Haven

Holidays on November 27, 2021 for a parade. The Director of Community Life will work with Downtown Lock Haven on the coordination of parking for the parade. **On a motion made by Mr. Mincer, seconded by Mr. Conklin, and carried unanimously, the request was approved, with the stipulation that parking will be prohibited on Main Street during the parade.**

The City Manager presented to Council the 2020 unpaid real estate taxes turned over to county "Tax Claim" for \$264,930.95, a 91% collection rate, compared to last year's 96% collection rate. The City Manager explained that due to economic hardships in 2020, DCED expected up to a 20% reduction in collection rate, but the City of Lock Haven only saw a 5% reduction. The City Manager credited the payment plan put in place for Real Estate Tax in 2020 and will be presenting this payment plan again for 2021 under New Business.

The City Manager presented to Council the 2020 use of state Liquid Fuels allocation (MS-965), this is the tax paid at the pump for fuel, that is given back to the City. In 2020, \$27,000 was used for street cleaning, \$32,000 for snow plowing, and \$8,000 for traffic signals. This coming year the city is expected to have a total of \$689,000, with funds allocated towards Phase One of the Sunset Pines Sewer Project.

The City Manager presented the Annual Notice of total tonnage for 2020 of curbside pick up from Wayne Township Landfill. 350.56 tons were picked up in 2020, compared to 346.34 tons in 2019.

UNFINISHED BUSINESS

The City Planner and Development Coordinator reviewed the draft of the 2020 Comprehensive Plan. The draft is available for review by Council and the public on the city's website, and hard copies are available at Downtown Lock Haven, Inc. as well as the Ross Library. Comments on the draft plan can be submitted to the City Planner until February 11, 2021, at which time the City Planner will discuss changes with the consultants. There will be a public meeting on March 15, 2021 at 6:30 p.m., and this will be the last opportunity for public comments. The Comprehensive Plan will be adopted by Council on at the March 15, 2021 regular meeting of Council.

Council considered a motion directing the Mayor to sign the agreement (02U297) between the City and PennDOT for the utility (hydrant) relocation cost-sharing project approved by Resolution 1597 of 2020. **On a motion made by Mr. Mincer, seconded by Mr. Byerly, and carried unanimously, the motion passed.**

NEW BUSINESS

Council considered the approval of the annual Community Development Block Grant resolutions. The City Planner and Development Coordinator presented Resolution No. 2021-001 Fair Housing and Resolution No. 2021-002 Section 504 ADA Compliance. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the resolutions were adopted.**

Council considered Ordinance No. 2021-01 providing for installment payments for the 2021 Real Estate Tax for the City of Lock Haven. The City Manager explained that there does not need to be a State of Emergency for this to be adopted, and the ordinance can be adopted every year. **On a motion made by Mr. Morris, seconded by Mr. Stevenson, and carried unanimously, the ordinance was adopted on first reading with second reading to take place Monday, February 15, 2021.**

Council considered Resolution No. 2021-003 providing for a 1-year extension of the collective bargaining agreement with the Lock Haven Police Officers Association, the local union representing the city's police force. The Police Officers Association is asking that the city postpone the expiration until 2022 due to the pandemic. The City Manager recommended extending the expiration under the agreement that collective bargaining does begin in 2021. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the one-year extension was granted.**

OTHER MATTERS

Mr. Morris requested that conversations regarding the Downtown Pedestrian Mall begin taking place with Downtown Lock Haven, Inc., so that plans may be put in place and Council give approval. The City Manager explained that Downtown Lock Haven, Inc. put out a survey to merchants, and will be making a decision at their February 2 meeting on the plans for the Pedestrian Mall.

Mr. Morris acknowledged the leaving of Dr. Pignatello from his position as President of Lock Haven University, and recognized his contribution to the community during his time as president. Mayor Long mirrored the recognition and thanked Dr. Pignatello for being a part of the Lock Haven Community.

Mayor Long addressed a concern from the community regarding the snow plowing by the City. The City Manager explained the schedule that the Public Works crews follow, and the unusual nature of the current storm, keeping crews on the streets all day and night.

Mr. Stevenson announced the return of the River Valley Transit bus service, on Fridays and Saturdays for Clinton County.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:50 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
February 15, 2021**

City Council met virtually in regular session on Monday February 15, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Absent from the meeting was Barbara Masorti. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper, City Planner and Development Coordinator Abigail Roberts, and the Director of Community Life Kasey Campbell. Guest in attendance was Mr. Jeff Johnston of the Keystone Central School District Board of Education and its Facilities Committee chair.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the February 1, 2021 meeting were approved.

PUBLIC COMMENT

Mr. Jeff Johnston addressed Council to give an update on the Dickey Elementary School property. The Keystone Central School District will be holding an auction on March 27, 2021 at 9:05 a.m., and will be available online and via telephone, in addition to the outdoor auction taking place on location. Interested bidders will be permitted to tour the building to bid on individual items.

Mr. Mincer inquired about the zoning of the Elementary school, and the permitted use of the building. The City Manager explained that when utilized as a single facility, the current zoning is limited to eight residents, unrelated to each other, potential developers should reach out to the city's Code Enforcement office to gain a better understanding of the zoning requirements and restrictions in that zoning district. Mr. Conklin inquired about the use of the building as an educational facility. The City Manager explained that it is his understanding that the building may require remodeling to meet ADA standards.

CORRESPONDENCE

Council considered Resolution No. 2021-04, a request from Downtown Lock Haven, Inc. to hang a banner for the "Best of Clinton County" across Main Street from June 1 to June 28, 2021, and Resolution No. 2021-05, a request from Downtown Lock Haven, Inc. to hang a banner promoting "Small Business Saturdays" from November 22 to December 17, 2021. **On a motion made by Mr. Mincer, seconded by Mr. Stevenson, and carried unanimously, Resolution No. 2021-04 and Resolution No. 2021-05 were adopted.**

Council considered a request for the use of Triangle Park on March 20, 2021 by AFSCME (American Federation of State, County and Municipal Employees), for a Lock Haven University Integration Rally. The Director of Community Life presented a COVID-19 safety plan to Council, provided by the event organizer. **On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried unanimously, the use of the park for the event was approved.**

Mayor Long informed Council and the City Manager that a member of APSCUF (Association of Pennsylvania State College & University Faculties) would like to make a presentation to Council regarding the proposed integration plan, and they will be in touch with the City Manager to be on the next agenda.

The City Manager notified Council of the 2020 fourth quarter payment for the Comcast franchise agreement in the amount of \$18,143.72

The City Manager notified Council of the award of 2020 Community Development Block Grant in the amount of \$317,604.

The City Manager notified Council of the DEP recission of McElhattan Creek reduction of flow, due to the water level rising. The City still asks residents to continue reducing their water use by 25% to allow the water level to improve.

The City Manager announced the positions up for election on May 18, 2021 primary: three Council Members, the Treasurer and the Controller. Anyone living in the City of Lock Haven can begin collecting signatures for their petitions to run for election beginning February 16, 2021, by contacting the Clinton County Elections Office.

UNFINISHED BUSINESS

Council considered the second reading of Ordinance No. 2021-01 providing for installment payments for the 2021 Real Estate Tax for the City of Lock Haven. **On a motion made by Mr. Morris, seconded by Mr. Mincer, and carried unanimously, the ordinance was adopted.**

Council considered the award of the CDBG-funded E Water Street paving project (Project 2021-01) to the lowest responsible bidder, Dave Gutelius Excavating, Inc., in the amount of \$165,722.50, as recommended by the acting City Engineer, Gwin, Dobson, and Foreman. This project is intended to begin on or after March 15, 2021. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the project was awarded to Dave Gutelius Excavating, Inc.**

Council considered the award of the 2021 Liquid-Fuels-funded Fourth & Spring Streets paving project (Project 2021-02) to the lowest responsible bidder, Dave Gutelius Excavating, Inc. in the amount of \$98,448.75. The Director of Public Works provided a breakdown of the

costs for the project to Council. **On a motion made by Mr. Morris, seconded by Mr. Mincer, and carried unanimously, the project was awarded to Dave Gutelius Excavating, Inc.**

NEW BUSINESS

Council considered permission to bid City Hall Cleaning Services for the contract term May 1, 2021 to April 30, 2022. Mr. Stevenson suggested exploring extensions of contracts where provided for in the original agreements where possible to reduce the cost of annual bidding. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, permission was granted to request bids for cleaning services.**

Council considered the approval of three loans from the City's Commercial Loan Program. The City Planner and Development Coordinator presented to Council three businesses that applied to the loan program: Sweeney's Floral in the amount of \$25,000 for three years, to be used for working capital; Wise Chiropractic in the amount of \$20,000 for five years to be used towards equipment and working capital; and West Main Street Partnership for \$15,000 for five years to be used towards equipment, renovations, and working capital. All three of these loans are subject to the six-month payment deferral and 1% interest rate. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the loan agreements were approved.**

Council considered the supplemental agreement with GAI consultants for the airport rehabilitation and remarking 100% federally funded improvement. The FAA has expanded the scope of the project to include additional taxiway work. This expansion is paid for by the FAA, but Council will need to approve the expansion of work to the engineer in the amount of \$11,745.90, which will be paid for through a grant from the FAA. **On a motion made by Mr. Byerly, seconded by Mr. Mincer, and carried unanimously, the agreement was approved.**

OTHER MATTERS

The City Manager announced the appointment of Detective Richard Simpson, to the Chief of Police for the Renovo Police Force, a part-time position. Under the agreement between the city and the Lock Haven Police Officers Association, it is permissible for Detective Simpson to continue working in both the city and Renovo and that the agreement provides rules to help guide this arrangement.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:33 p.m., the meeting was adjourned.

Mayor

City Clerk

City Council Meeting March 1, 2021

City Council met virtually in regular session on Monday March 1, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Absent from the meeting was Barbara Masorti. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper, City Planner and Development Coordinator Abigail Roberts, and the Director of Community Life Kasey Campbell. Guests in attendance were Dr. Peter Campbell and Dr. Matthew Girton representing LHU-APSCUF, and Louis Anastos, owner of Stella A's Bar and Grill.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the February 15, 2021 meeting were approved.

PUBLIC COMMENT

Dr. Campbell addressed Council Members to provide updates regarding the merger of the Lock Haven, Mansfield, and Bloomsburg universities proposed by the PASSHE Chancellor. Dr. Campbell expressed concerns with the proposed 25% reduction of faculty members, and the outsourcing of AFSCME employees. The economic impact of the University on the City of Lock Haven was stressed, and Dr. Campbell encouraged Council Members to get involved with local LHU management and accept Dr. Pignatello's offer to participate in integration discussions. A copy of Dr. Campbell's comments were provided to City Council prior to the meeting.

Mr. Mincer asked Dr. Campbell if it has been confirmed that a merger will be happening, and Dr. Campbell explained that there will be a presentation in April to the Board of Governors, who will conduct a vote, followed by a 60 day comment period for citizens to express their concerns or support, and a final vote by the Board of Governors, before the merger is finalized.

Dr. Girton invited members of Council and the public to attend a rally on March 20, 2021 hosted by AFSCME at 10:00 a.m.

The City Manager further explained the financial impact of LHU on the community, with \$5 million going directly to residents of the City of Lock Haven, and the City receives \$25,490

of earned income tax per year. Lock Haven University is the 4th largest employer of City residents.

CORRESPONDENCE

City Council considered two requests for the use of Zindel Park for weddings on April 10, 2021, and October 7-8, 2022. **On a motion made by Mr. Morris, seconded by Mr. Stevenson, and carried unanimously, the requests were approved.**

The City Manager notified Council of the 64% voter turnout for the November 2020 election.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Council considered a request from Stella A's Bar and Grill for the temporary closure of Sarah's Alley (located between Stella A's and Strouse Law for its use as a private outdoor dining area. The City Manager explained that according to Section 380-5 of the City Code, Council can approve the temporary closure, for a maximum period of 90 days. Mr. Anastos addressed Council and provided his proposed use of the closure, with explanation of approval from PLCB and neighboring landlords. At the end of the 90-day period, Council can adopt the resolution for another 90 days. The City Manager explained that at the end of the 90 days Council could also decide to vacate the alley. The Chief of Police, the Fire Department, and the Code Enforcement Officer will review the plan for final approval. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, Council requested a resolution be presented at the March 15, 2021 meeting for the closure of Sarah's Alley.**

Council considered the approval of a donation to the Lock Haven Area Flood Protection Authority in the amount of \$2,000.00 for general administration expenses for 2021. Mr. Stevenson expressed concerns over the increase from \$1,000.00 that was budgeted for 2021, and made a motion approving the donation for the budgeted amount, and if more is needed, it can be revisited at a later time. **The motion, made by Mr. Stevenson, was seconded by Mr. Mincer, and carried by a vote of 5-2, with Mr. Conklin and Mr. Morris voting in opposition.**

Council considered the appointment of Mark Stern to the Lock Haven Area Flood Protection Authority. Mr. Stern is eligible for the appointment because he is a property owner in the city and is registered to vote in Lock Haven. Council also considered the appointment of Angelic Hardy, Director of Workforce Development and Continuing Education, to fill the term of the previous director on the Commercial Loan Committee. **On a motion made by Mr. Morris, seconded by Mr. Mincer, and carried unanimously, Mr. Stern and Ms. Hardy were appointed.**

Council considered approval to solicit bids for sewer sludge hauling for the term of May 1, 2021 to April 30, 2022. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the approval was granted to solicit bids.**

Council considered the authorization to enter into a sales agreement for the purchase of 9.81 acres of land to be realized upon the successful drilling of permitting of a supplemental water well in Wayne Township. This would enable the reconstruction of the Keller Dam Spillway. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, Council resolved to enter into the sales agreement.**

Council considered the 2021 Capital Improvement Program budget, which includes requests for investments in equipment and vehicles, as well as improvements to infrastructure. The recommendation from the City Manager will be provided to Council later in the week. The Director of Public Works and City Manager explained the use of funds and projects, as well as a timeline of the projects. The final Capital Improvement Plan will be acted upon by Council at its regular meeting on March 15, 2021, and Council was encouraged to bring forward any other requests prior to this meeting.

OTHER MATTERS

There were no other matters.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:20 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
March 15, 2021**

City Council met virtually in regular session on Monday March 15, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper, City Planner and Development Coordinator Abigail Roberts, and the Director of Community Life Kasey Campbell. Guests in attendance were Angela Harding and Marie Vilello of Downtown Lock Haven Inc., Steve Getz representing the Clinton County Arts Council, Drew Talbot, Race Director of the Great Island Adventure Triathlon.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the March 1, 2021 meeting were approved.

PUBLIC COMMENT

There were no public comments.

CORRESPONDENCE

Council considered a request from Downtown Lock Haven, Inc. for the closure of E. Main St. beginning at N. Jay St and ending at N. Vesper St, and Grove Street, beginning at E Main St. and ending at E Church St, for the summer Pedestrian Mall Fridays from 3:00 p.m. through Saturdays at 10:00 p.m., May 7 through and including September 25, 2021. Ms. Vilello and Ms. Harding presented the plan for the closure to Council. The dates of the closure would be every weekend in May and September, and every other weekend in June, July, and August. The Director of Community Life will submit the request to PennDOT. Ms. Harding and Ms. Vilello expressed their appreciation of city staff for their involvement in the plan. **On a motion made by Mr. Byerly, seconded by Mr. Mincer, and carried unanimously, the request was approved.**

Council considered a request from the Clinton County Arts Council for the use of Main Street on August 13-14, 2021 for the JAMS Festival. Mr. Getz presented three options to City Council for the JAMS Festival, including a COVID Safety Plan. Council considered Resolution No. 2021-08 proposing a banner across Main Street from July 19 to August 14, 2021 for the JAMS festival. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried**

unanimously, the resolution was passed and the request was approved, with the Arts Council working with the Director of Community Life to follow COVID guidelines at the time of the event.

Council considered a request from the directors of the Great Island Race Series, for the use of the city levee and rights-of-way for a race on June 25 and 26, 2021. Dr. Talbot presented the plan for the Great Island Race Series and will work with the Director of Community Life on the COVID Safety Plans. **On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried unanimously, the request was approved.**

Council considered a request from the Delaware Valley Outboard Racing Association and the Lock Haven Jaycees for the use of the Amphitheatre for a race on June 12-13, 2021. **On a motion made by Mr. Mincer, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

Council considered a request for the use of Taggart Field and Peddie Park by the Babe Ruth League, Clinton County Girls Softball League, and the Men's Sunday Softball League. Each organization provided a COVID Safety Plan to the Director of Community Life, which were presented to Council. **On a motion made by Mr. Mincer, seconded by Mr. Byerly, and carried unanimously, the requests were approved.**

The City Manager notified Council of the State Liquid Fuels tax allocation of \$252,540.58 for the 2021 year.

The City Manager notified Council of the award of \$5,000 to the Summer Concert Series, \$2,500 to the City Beach program from the Clinton County Community Foundation Grant, a deposit of \$445 from the Stephen Poorman Small Business Development Fund, and \$362 from the Hoberman Trust for the maintenance and upkeep of Hoberman Park.

The City Manager notified Council of the virtual meeting of the 13th Annual Hoberman Legislator's Day on April 9, 2021.

UNFINISHED BUSINESS

Council considered the adoption of the 2021-2026 Capital Improvement Program. Council was provided the finalized budget of the use of the City's funds from Capital Improvement allocations, such as Community Development Block Grants and Liquid Fuels. Highlights include Sunset Pines Phase 1 stormwater project, seal coating and asphalt completion of the levee, snow removal equipment, continued investments in the Central Business District, and the planning of park redesigns. This money is approved in the annual approval of the budget, and this plan outlines how the money will be used. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the Capital Improvement Program was adopted.**

Council considered Resolution No. 2021-06 permitting the temporary closure of Sarah's Alley from E Main St to Jordan's Alley from April 1 to June 30, 2021. Mr. Morris inquired about

why the Alley cannot be vacated, and the Mayor explained that decision could be explored later if it were the wish of Council. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, Resolution 2021-06 was adopted.**

NEW BUSINESS

Council considered the approval to solicit bids for polymers and aluminum for the Wastewater Treatment Plant. The Director of Public Works invited Council to take a tour of the Wastewater Treatment Plant. **On a motion made by Mr. Morris, seconded by Mr. Stevenson, and carried unanimously, the request was approved.**

The City Planner and Development Coordinator presented a budget revision to the 2019 Community Block Grant Program. \$209,538 is requested to be moved from the East Water Street Paving Project to the Piper Harmon Safe Fall Surface project. The City Planner and City Manager explained that the paving project came under budget, and the money could be transferred to another approved project in need of more funds. **On a motion made by Mr. Mincer, seconded by Mr. Morris, and carried unanimously, the budget revision was approved.**

The City Planner and Development Coordinator presented two Commercial Loans to be issued by the approval of Council. Skeleton Key Boutique is requesting \$30,000 loan at a 1% interest rate, with a six-month payment deferral for improvements and working capital. Cara Montarsi Sate Farm is requesting \$40,000 to be used towards working capital, at a 1% interest rate and six-month deferral. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the loan requests were approved.**

Council considered the approval of the transfer of \$98,765 to the Redevelopment Authority of the City of Lock Haven representing 50% of the proceeds of the sale of 2 E Walnut Street to enable that governmental entity to continue to address property development and blight remediation in the community. **On a motion made by Mr. Morris, and seconded by Mr. Conklin, and carried unanimously, the approval of the transfer was approved.**

Council considered the appointment of City Manager Gregory Wilson and Finance Clerk Jill Edmonds as the city's delegate and alternate delegate, respectively, to the Clinton County Tax Collection Committee. **On a motion made by Mr. Mincer, seconded by Mr. Byerly, and carried unanimously, Mr. Wilson and Ms. Edmonds were appointed to the Tax Collection Committee.**

OTHER MATTERS

Mr. Mincer addressed Council regarding the integration efforts by the Pennsylvania Association of Higher Education. Council considered Resolution No. 2021-09 stating the opposition by Council of the integration plan as presented by the Chancellor. Mr. Byerly and Mr. Stevenson expressed support of the resolution, and the importance of the university and its impact on the community. Mr. Morris expressed concern in condemning an integration plan that has not

been presented, and the Mayor explained this resolution is directed to the Board of Governors, to show that the local government will not support the integration until a thorough plan is presented that satisfies the concerns of Council. **On a motion made by Mr. Byerly, seconded by Mr. Mincer, and carried unanimously, Resolution 2021-09 was adopted.**

ADJOURNMENT

Upon motion by Mr. Morris, at 8:14 p.m., the meeting was adjourned.

Mayor

City Clerk

City Council Meeting April 5, 2021

City Council met virtually in regular session on Monday April 5, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:02 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper, City Planner and Development Coordinator Abigail Roberts, and the Director of Community Life Kasey Campbell. Resident in attendance was Don Powers, owner of the Old Corner Bar & Grill.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the March 15, 2021 meeting were approved.

PUBLIC COMMENT

Mr. Don Powers addressed Council and requested permission to close one entrance to the E Church St Parking lot, located on Grove Street, next to the Old Corner Bar and Grill. Mr. Powers explained that by closing the entrance, this would enable more outdoor dining, which would help his business remain open while following the restrictions established by the PA Department of Health. The City Manager ensured the Department of Public Works and Chief of Police will work with the Old Corner to make the closure safe for pedestrians, customers, and drivers using the parking lot. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the request was approved, pending a letter of support from the neighboring business, for the period of May until the end of September.**

Mr. Mincer requested the levee entrances be re-painted with notices prohibiting the use of bicycles on the levee. The Director of Public Works informed Council that the levee markers will be repainted in the next few weeks, depending on weather.

CORRESPONDENCE

City Council considered a request from Sentimental Journey, for the use of the Piper Airport for the 19th Annual Wings Over Piper August 6-8, 2021. The Director of Community Life will work with the organizers of the event to ensure all COVID guidelines and safety measures are in place.

Council considered a request for the use of Peddie Park by Keystone Little League on Wednesdays and Thursdays beginning in April and ending in September. The Keystone Little League provided a Covid Safety plan that follows the PRPS Guidelines for contact sports and was approved by the Director of Community Life.

Council considered a request for the use of Triangle Park by Roads to Peace (formerly Clinton County Women's Center) on April 9, 2021 with a rain date of April 16, 2021, for a Sexual Assault Awareness Month Event. The Director of Community Life will work with the organizers of the event to ensure all COVID guidelines and safety measures are in place.

Council considered the use of Hanna Park by Lock Haven YMCA, on August 21, 2021, for the Run the River 5k. The YMCA provided a Covid Safety plan that follows the PRPS Guidelines for outdoor events and was approved by the Director of Community Life.

Council considered a request from Downtown Lock Haven, Inc, and the Director of Community Life, for the use of city properties for a city-wide clean up in celebration of Earth Day, on April 24 from 10:00 to 2:00 p.m. The Director of Community Life will ensure all COVID guidelines and safety measures are in place. Mr. Conklin requested to see COVID Safety Plans prior to approval of requests moving forward.

On a motion made by Mr. Conklin, seconded by Mr. Mincer, and carried unanimously, all requests were approved, with the addition of the closure of Armenta Drive for the YMCA's Run the River 5k.

Council considered Resolution 2021-10 for the installation of a banner for the Ross Library book sale, to be displayed August 29, 2021 to September 19, 2021. **On a motion made by Mr. Conklin, seconded by Mr. Mincer, and carried unanimously, the Resolution was adopted.**

The City Manager notified Council of the 2019 fiscal year Housing Authority PILOT calculation totaling \$22,889.96

The City Manager notified Council of the issuance of the notice to proceed to the construction company for the paving of E Water Street from N Jay to the east to the city line to be completed by Saturday, June 12, 2021. The City Manager clarified that the boat regatta approved previously by Council will no longer be taking place in the city.

The City Manager notified Council of the 2021 Spring Clean up dates, to be held on April 12, 13, 19, and 20, 2021. The City Manager encouraged residents to check the city website for more information and reminded residents of the dumpster located at 99 Second Ave for residents to drop off yard waste by appointment. The Director of Community Life will send out push notifications using the city app to remind residents of the Spring Pick Up dates.

Mayor Long announced the passing of former Mayor William Eisemann, and Members of Council acknowledged his contributions to the city and offered condolences to his family. The City Manager announced the authorization of a donation made in the memory of Mayor Eisemann to the Ross Library on behalf of the city and its residents.

UNFINISHED BUSINESS

Council considered the request of the City Manager to authorize him to engage Concord Public Finance to explore a borrowing package to include an estimated \$450,000 toward the installation of replacement water mains in Castanea Township, where residents are customers of the City Water Department as well as other borrowing necessary to begin approved investments

in the Capital Improvement Plan. The Department of Public Works has engaged the City Engineer in getting a more accurate cost for the project. As part of the exploration of borrowing would be \$445,000 for the Airport fund for the city's share of FOA and BOA capital improvements over the next five years, and the explore the effects of borrowing \$2.5 million for various projects in the community and improvements to City Hall. When Concord Public Finance completes their work, the information would be presented to Council for its consideration. The City Manager explained the timeline would be dependent on the funding and approval process, and the project would not be expected to start until 2022 or later. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, approval was granted to explore the borrowing package.**

Council considered the award of the City Hall Cleaning contract to the lowest responsible bidder. The City Manager explained that there was only one bid received, with an increased price from the current cleaning service, and requested the bid be rejected and other possibilities be explored. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the bid was rejected.**

Council considered Resolution No. 2021-11 to apply for DCNR funding for improvements to Taggart. The City Manager and City Planner explained the application to for DCNR funding will help to reduce the funds used from CDBG to update the parks. A survey was put out to the public to gather suggestions from the public on what they would like to see added or improved in Taggart Park. The improvements would include making restrooms ADA compliant, improving drainage issues on the sports fields, and the addition of a walking path. **On a motion made by Mr. Morris, seconded by Mr. Morris, and carried unanimously, the resolution was adopted.**

NEW BUSINESS

Council considered the approval to solicit for bids for fuel stocked at the Second Avenue Garage. **On a motion made by Mr. Mincer, seconded by Mr. Conklin, and carried unanimously, the approval was granted.**

Council received information from Watershed Manager Frank Rohrer to consider its support of TreeVitalize efforts in the City and encourage City staff, members of the City's Shade Tree Commission, and the residents of Lock Haven to attend the Tree Tender® training sessions. The Director of Public Works answered questions regarding the program, and explained the importance of beautifying the community, and partnering with the Penn State Extension. Mr. Stevenson requested the link to register be added to the website, for the members of the public to register. **On a motion made by Mr. Mincer, seconded by Mr. Morris, and carried unanimously, support was given for the TreeVitalize program.**

Council considered the resignation of Daniel Ake as Fire Relief Driver for Citizens Hose Company. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the resignation was accepted with expressed gratitude for his service to the city.**

Council considered of the resignation of Reza Lotfi from the Levee Advisory Board and the Code Enforcement Board of Appeals & Review. **On a motion made by Mr. Conklin,**

seconded by Mr. Byerly, and carried unanimously, the resignation was accepted with expressed appreciation to Mr. Lotfi.

OTHER MATTERS

The City Manager announced two job openings with the city; part-time Airport Attendant, and part-time Summer Laborer with the Department of Public Works and encouraged interested applicants to visit the city's website for more information.

The City Planner gave an update to Council on the city's Comprehensive Plan. A revised final draft was given to the City Planner, and after further review the Planning Commission will recommend adoption by Council, and the public will have until April 19 to review the plan and offer comments at the public hearing at 6:30 p.m. on April 19, 2021. Comments can also be submitted by email to the City Planner prior to the April 19 meeting. The draft will be available for residents to view at City Hall, Downtown Lock Haven, Inc., the Ross Library, and the County building.

Mr. Conklin expressed gratitude to the Department of Public Works for their work trimming trees and inquired about the whether or not the City will be retaining the surplus millings generated from the Water Street Paving project. The Director of Public Works explained that extra millings will be kept at Myrtle Street and other city locations.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:59 p.m., the meeting was adjourned.

Mayor

City Clerk

City Council Meeting April 19, 2021

City Council met virtually in regular session on Monday April 19, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, and the Director of Community Life Kasey Campbell. Guest in attendance was Marie Vilello, manager of Downtown Lock Haven, Inc..

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the April 5, 2021 meeting were approved.

PUBLIC COMMENT

There were no public comments.

CORRESPONDENCE

Council considered a request from Keystone Central School District and Lock Haven University for the use of city-streets and rights of way for a homecoming parade on Thursday, October 21, 2021 from 6:00 p.m. to 7:30 p.m. The Director of Community Life explained that the event will only be held in event that all COVID restrictions are lifted, to ensure that it is safe for all in attendance. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Council considered a request for the use of the city's E Main St parking lot on May 27, 2021 from 2:00-9:00 p.m. for a Clinton County Economic Partnership Time-Out hosted by Downtown Lock Haven, Inc. Ms. Vilello presented the request and Covid-19 Safety Plan to Council, and discussion was initiated by Mr. Morris regarding the overall safety of holding a networking event, while COVID numbers continue to rise. Mr. Conklin agreed with Mr. Morris and underlined the importance of setting an example to residents on following guidelines and taking the necessary precautions. **On a motion made by Mr. Mincer, seconded by Mr. Byerly, and carried by a vote of 6-1, with Mr. Morris voting in opposition, the request was approved with the addition of requiring masks at the event to the Covid Safety Plan.**

Council considered a request for the use of the levee on April 22, 2021 by the LHU Geoscience and Geology program to study the fossils in the riprap. Mr. Stevenson asked for

confirmation that all studies will be done with what is visible on the surface, and that was confirmed by the City Manager. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

The City Manager notified Council of the CCEP Annual Picnic on July 21, from 4:00-8:00 p.m.

The City Manager read a letter from the Clinton County Historical Society, thanking the City for their annual contribution of \$1,000.00.

UNFINISHED BUSINESS

Council considered Resolution 2021-12 adopting the City of Lock Haven's Comprehensive Plan: Destination Lock Haven. The City Manager and City Planner discussed the Comprehensive Plan, titled Destination Lock Haven. Beginning May 3, 2021, all agenda items must address at least one of the goals and action items outlined in the Comprehensive Plan to be considered. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously with expressed appreciation to the City Planner and the EADS group for their work on the comprehensive plan, the resolution was adopted.**

Council considered the award of the contract for sludge hauling to J.J. Peters Disposal, Inc. in the amount of \$6.25 per ton. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the contract was awarded to J.J. Peters Disposal, Inc.**

Council considered Resolution 2021-13 requesting the use of \$4,000.00 in County Liquid Fuels in support of the Route 220/Paul Mack Boulevard interchange lighting. Per the agreement, this is 25% of the county's share of all maintenance and electric bills. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the resolution was adopted.**

Council considered the award of the 2021 Summer Concert Series sound contract to GP Audio in the amount of \$620 per concert, totaling \$3,720.00. **On a motion made by Mr. Morris, seconded by Mr. Stevenson, and carried unanimously, the contract was awarded to GP Audio.**

NEW BUSINESS

Council considered Resolution 2021-14 requesting the support of the state House and Senate in the passage of HR606 enabling municipal use of "radar". The City Manager explained the importance of allowing municipal police this use of radar, to keep the community safe. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously,**

Council considered the submission of a letter of request to the County Commissioners for the county to apply for a FEMA AFG grant to replace SCBA units for the county's fire companies.

On a motion made by Mr. Stevenson, seconded Mr. Morris, and carried unanimously, the request was approved.

Council considered the submission of a letter of request to the County Commissioners for the county to issue a prorated interim tax bill for the former Dickey Elementary site for the tax year 2021. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

The City Manager recommended Mr. Conklin and Mr. Morris to a subcommittee of Council to work with the Planning Commission to help establish boundaries of eligible districts of the city under the Tax Exemption and Mixed-Use Incentive Program Act of 2020. The City Manager cited the experience of Mr. Conklin and Mr. Morris, and the expertise each would bring to these roles. **On a motion made by Mr. Stevenson, seconded by Mr. Mincer, and carried unanimously, the council members were appointed.**

At the request of the city solicitor, Council considered the filing of an injunction in the Court of Common Pleas against a particular property owner for prohibiting city access the city's turn-around easement and utility easement. The City Manager explained that the property owner has been made aware of the easement through several notices from the city. The injunctions will be available for the public to view after they are filed with the Prothonotary's office. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, Council approved the filing of the injunction.**

City council discussed the effect of a borrowing package on the city's General Fund, Water Fund, and Airport Fund, for the proposed 2021 Note. The City Manager presented the 20-year Levels, as well as the 20-year wrap option, and the differences in the options for each fund. In discussion with Concord, the City Manager explained that while it is a great time to borrow, it is also a great time to refinance, and 2018 A and B Notes can also be refinanced for a lower rate and reduce debt service. The City Manager asked Council to revisit putting out an RFP for the cost to rebuild or refurbish City Hall, which could be funded through these borrowing packages. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, council approved releasing an RFP.**

The City Manager explained that the borrowing packages will be revisited by Council at a later date.

OTHER MATTERS

There were no other matters brought before Council.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:16 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
May 3, 2021**

City Council met virtually in regular session on Monday May 3, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, and the Director of Community Life Kasey Campbell. There were no guests in attendance.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the April 19, 2021 meeting were approved.

PUBLIC COMMENT

Mayor Long mentioned that a resident inquired about a status update for the Sunset Pines project. The City Manager explained the preliminary designed was completed last year, and this year the engineering is being completed by the city engineer. The Director of Public Works can give a full update at the next council meeting.

CORRESPONDENCE

The Director of Community Life presented the 2021 Summer Concert Series Schedule, which will be made available online following the meeting.

Council considered the use of Zindel Park for a wedding on July 2-3, and the use of portions of the watershed property for the Dirty Dabbers Great Adventure Dual Sport Ride on June 5, 2021. On a motion made by Mr Stevenson, seconded by Ms. Masorti, and carried unanimously, the requests were approved.

The City Manager announced the Clinton County Economic Time Out on Thursday, May 27, 2021, at the E Main Street Parking Lot, hosted by Downtown Lock Haven, Inc., and requested all council members who would like to attend RSVP to him.

The City Manager announced the beginning of milling on E Water Street on May 17, followed by paving, with the entire project taking about two weeks. Spring and 4th Street paving will be scheduled at the completion of the project.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Council considered Resolution No. 2021-15, adopting the lease of 13.88 acres at the Piper Memorial Airport to Ale Holdings, LLC. This is a 25 year initial lease, and the amount of rec comes to \$22,810.00 as a base and is adjusted overtime if taxes are increased by the city. The City Manager explained that the lease is in lieu of the tax, so the value of the lease is tethered to the taxable amount of the property. On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried unanimously, the resolution was adopted.

Council considered Ordinance No. 2021-02 amending the City Code Chapters 340 and 386 to reflect violation enforcement standards of those in Chapter 194. The City Manager explained that this is simplifying the city ordinances to make them more “user-friendly”. These ordinances will be available on the city’s website, as well as at city hall, for the public to review prior to council’s adoption on May 17. On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously the first reading of the ordinance was approved.

Council considered Resolution No. 2021-16 declaring May 16-22 Emergency Medical Services Week in the City of Lock Haven. On a motion made by Mr. Conklin, seconded by Mr. Mincer, and carried unanimously, the resolution was adopted.

The City Manager announced that the city will partner with the United Way to allow water and sewer customers to “round up” their bill and donate the change to the United Way. This option will be on the next water bill.

OTHER MATTERS

Mr. Conklin notified the public that companies provide external water and sewer line insurance, and citizens can also obtain an additional policy for internal drain and water lines on a separate policy and encouraged residents to look into these programs.

Mr. Conklin notified the city manager of a pothole on Water Street and asked that it be addressed by the appropriate department.

The City Manager wished Ms. Masorti and several employees a Happy Birthday on May 4.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:20 p.m., the meeting was adjourned.

Mayor

City Clerk

City Council Meeting May 17, 2021

City Council met virtually in regular session on Monday May 17, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, William Mincer, Richard Morris, Steve Stevenson, Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, Director of Public Works Anthony Stopper and the Director of Community Life Kasey Campbell. There was one guest in attendance, Jen Caron, representing Eckert Seamans Cherin & Mellot, LLC.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the May 3, 2021 meeting were approved.

PUBLIC COMMENT

There was no public comment at this time.

CORRESPONDENCE

The Director of Community Life presented two residents requesting to become board members of the Recreation and Parks Committee for the City of Lock Haven; Michael Haffley, of 509 E Bald Eagle Street, and Blake Cohen of 823 Bellefonte Avenue.

City Council also considered a request by Sheena Hanley for the use of Zindel Park June 12-13, 2021 for a wedding. The Director of Community Life will ensure all rules and regulations are abided by and notify the Watershed Manager and Wayne Township of the land use.

City Council considered a request from the Clinton County LGBTQ Network, to paint the stop bars of Grove and Vesper Streets, on either side of Main Street, with the colors of the LGBTQ Pride Flag, for the month of June. The Director of Community Life provided a mock-up of the design, and explained that this would be temporary paint, and will coordinate with the Public Works Department to ensure it does not violate PennDOT's rules of right of ways.

All requests fall under the following the goal and strategy of the Destination Lock Haven Comprehensive Plan: Enhance Outdoor Parks, Public Spaces, and Outdoor venues by re-imagining public spaces and outdoor venues to reflect the interests, culture, and identity of the community. **On a motion made by Mr. Mincer, seconded by Mr. Conklin, and carried unanimously, all requests were approved.**

The City Manager announced the dates for the Keystone Central Summer Parks Programs to be held at Hoberman Park, Jack Bailey Playground, and Piper-Harmon Park, Monday through Friday from 9:30 to noon, beginning June 14 and ending August 6, 2021.

The City Manager notified Council of the receipt of the Comcast quarterly franchise fee in the amount of \$17,460.56.

UNFINISHED BUSINESS

Council considered the award of the agreement for the purchase of unleaded and diesel fuel to the lowest bidder, Nittany Oil Company, in the amount of \$2.294/gallon for gas, \$2.208/gallon for diesel, and \$2.208/gallon for heating fuel. **On a motion made by Mr. Mincer, seconded by Mr. Morris, and carried unanimously, the bid was awarded to Nittany Oil Company.**

Council considered the award of the bid for polymer and aluminum sulfate for use in wastewater treatment to the lowest bidder PolluTECH in the amount of \$1.23 per pound, or \$91,573 a year for polymer, and US ALCO for \$1.0891 per gallon for Aluminum Sulfate. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the bids were awarded to PolluTECH and US ALCO.**

Council considered the award of the agreement for City Hall cleaning services to the lowest bidder, APCS in the amount of \$2,574 per month, or \$30,888 per year. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the bid was awarded to APCS.**

Council considered Resolution 2021-17 amending the Emergency Declaration due to the threat of Covid-19, amending due to changing circumstances. Amendments to the resolution include the option for City Council to meet in person after May 31, with occupancy of 75%, and unvaccinated participants wearing a mask, City Hall's entryway will be open during regular business hours for visitors to drop off payments and paperwork, visitation will be by appointment only, non-vaccinated individuals must wear a mask on site. Second Avenue Garage will be open to residents dropping off yard waste during regular business hours, all other visitors must have an appointment. The Wastewater Treatment Plant is only open to visitors with an appointment. All city parks, fields, and outdoor play and common use areas will be regulated by the guidance of the PA Recreation and Parks Commission, City-owned facilities must adhere to State Guidance, and fully vaccinated employees may work without a mask. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the resolution passed.**

Council considered Resolution 2021-18 allowing for the reimbursement of qualifying expenses from the 2021 Notes (borrowing) if a borrowing package is approved by Council. A representative from the City's Bond Council, Eckert Seamans Cherin & Mellot, LLC, Jen Caron, presented the resolution and answered questions from Council regarding the resolution. Ms. Caron explained that this is not binding to any financing, or authorization of debt. **On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried unanimously, the resolution passed.**

Consideration of the second reading of Ordinance No. 2021-02, amending city code chapters 340, 386, and 194, to create a uniform enforcement of the chapters. **On a motion made by Mr. Morris, seconded by Mr. Mincer, and carried unanimously, the Ordinance was adopted.**

NEW BUSINESS

Council considered a request to bid for landscaping services. The Director of Public Works explained that the current service, D.A.D.S. Landscaping is no longer able to fulfill the contract due to labor issues, and therefore the city is requesting to bid for new landscaping services. The City has several options per the contract regarding severability and will decide on how to proceed. **On a motion made by Mr. Byerly, seconded by Mr. Conklin, and carried unanimously**

Council considered the resignation of Lock Haven Health Officer Patty Jones. **On a motion made by Mr. Mincer, seconded by Mr. Byerly, and carried unanimously, the resignation was accepted, with expressed gratitude for Ms. Jones.**

Council considered Resolution No. 2021-19 to reapply for funding for the Fallon Alley and parklet project. The City Planner explained that this application is the same funding package that was approved in 2020, with an increase in the cost of the project to \$38,500, and a 15% match from the city. Mr. Conklin asked that if the grant is not rewarded, the city find it in the budget to fund the project. **On a motion made by Mr. Mincer, seconded by Mr. Morris, and carried unanimously, the resolution passed.**

Council considered Resolution No. 2021-20 allocating the remaining funds from the 2017 Community Development Block Grant. The City Planner explained that these remaining funds would be moved to the East Water Street Paving Project so that it can be spent immediately, and the program can be closed out. **On a motion made by Mr. Mincer, seconded by Mr. Byerly, and carried unanimously, the resolution passed.**

The City Manager expressed gratitude to city employees for their efforts in finishing the Hammermill Park project.

The Director of Public works gave an update to Council on the Sunset Pines Project. Surveyors were on site working on the construction aspect of the feasibility study, which will be completed this month, and putting together a bid package for the first phase of the project. Gwin Dobson and Foreman expects construction to begin this fall or early spring 2022. This is on schedule with the original timeline for the project.

The Director of Public Works gave an update on paving projects. E Water Street was milled, with Spring and Fourth Street immediately following. Water Street is scheduled to be paved in one day. Property owners were notified of the paving projects. Mr. Conklin thanked the Public Works crew for their hard work in improving the streets.

OTHER MATTERS

Mr. Mincer addressed Council and announced his resignation from City Council, effective May 18, 2021. Mr. Mincer thanked the City and members of Council, and wished them success in their future, and expressed his pleasure in serving the city at that capacity. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the resignation was accepted, with gratitude expressed by council members for Mr. Mincer's service to the city.**

The City Manager announced that with the resignation of Mr. Mincer begins a 30-day time period during which Council may replace a replacement at a Council meeting. The motion to appoint must be adopted by a majority of council's remaining members. The advertisement for the replacement will be placed this week, and then an additional two weeks. Residents must present a letter of interest to the City Manager prior to the June 7, 2021 meeting, at which time Council will interview the applicants.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:46 p.m., the meeting was adjourned.

Mayor

City Clerk

City Council Meeting June 7, 2021

City Council met virtually in regular session on Monday June 7, 2021, over Zoom conference call, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Barbara Masorti, Richard Morris, Steve Stevenson, Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper and the Director of Community Life Kasey Campbell. Guests in attendance were Mr. Terry Banfill, Ms. Carmen Banfill, Mr. Bill Crowell, Mr. Jeff Brinker, Mr. Alexander Di Costanzo, Mr. Nathan Kownacki, and Mr. William McGill.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the May 17, 2021 meeting were approved.

PUBLIC COMMENT

The City Manager read an email and a postcard sent to City Hall regarding the rainbow flag installation on Grove and Vesper Streets, both correspondences thanked Council and the City for this installation and for making the city a welcoming community.

Woodward Township resident Mr. Terry Banfill addressed Council to request the permanent installation of a wooden flag over E Main Street (State Route 150 S). This request would be in place of the Resolution No. 1281, made on September 11, 2017, for the installation of a flag to commemorate Veterans Day, Memorial Day, Flag Day, Independence Day, Labor Day, Patriot Day, and POW/MIA Recognition Day. The City Manager explained that the first step for Council would be to direct city staff to clarify with PennDOT that the wooden flag would be approved, and if the placement of a second banner at the Mill Street Intersection would be acceptable. If this is acceptable to PennDOT, then the request will come back in the form of a Resolution for Council to pass. Mr. Stevenson expressed concern about the liability of the wooden flag, weighing 15 lbs and measuring 10" by 20". Mr. Banfill requested that if the banner cannot be installed permanently, to have additional dates added to the resolution. Mr. Stevenson requested the list be paired down from 21, as that would be 42 times city staff would need to go up and down on the ladder truck. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the request for City Staff to contact PennDOT was passed.**

Mr. Crowell presented an idea to Council for the 2021 Little League World Series taking place in Williamsport in August. Mr. Crowell suggested adopting one of the teams traveling to the area for the series, and ceremoniously naming the town after the team, and serve as a hometown away from home, to encourage spectators traveling to stay in Lock Haven, and provide transportation to and from the series. The Little League World Series brings in over 30 million dollars to the local economy in the Williamsport Area, and by adopting a team from out of state, this has potential to support the local economy of Lock Haven. The city could paint the streets in the team colors, do promotions throughout town to welcome them to the area, and showcase Lock Haven. The City Manager suggested the Director of Community Life setup a time to meet with Mr. Crowell to discuss the idea further. The idea was received positively by Council.

APPOINTMENT OF COUNCIL MEMBER

Council considered the appointment of a resident elector to the vacant seat on City Council for the term ending January 3, 2022.

The following candidates were presented to Council:

Mr. Jeff Brinker of 317 W Main Street

Mr. Alexander Di Costanzo of 731 Bellefonte Avenue

Mr. Nathan Kownacki of 114 Second Street

Mr. William McGill of 542 E Water Street

Each member was asked the disqualifying questions to hold public office under the Constitution of the Commonwealth, and each candidate responded in a way that enabled them to be eligible to hold office. Each candidate was then provided an opportunity to respond to questions from the Members of Council.

On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, Mr. Di Costanzo was elected to Council.

CORRESPONDENCE

Council considered the temporary closure of select city streets for the Rally to Recovery 5k on August 28, 2021. The Director of Community Life will work with the organizers and the Chief of Police to ensure the safety of all residents and participants, and the Chief of Police has been contacted regarding the event. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the request was approved.**

Council considered Resolution No. 2021-21, requesting the installation of a banner on E Main Street for the Relay for Life of Clinton County, from July 12 to August 1, 2021. The Director of Community Life will send the Resolution to PennDOT for approval and notify Tyler Wooding of the installation once approved.

The City Manager notified Council of the Clinton County Economic Partnership Time-Out at Sentimental Journey Fly-In June 23 from 5:30-7:30 p.m.

The City Manager notified Council of the HOME grant award letter of \$500,000 to the city to provide for improvements to owner-occupied homes of low- to moderate-low income earners. This will be administered by SEDA-COG, and is aimed for improvements to help lower energy bill costs.

UNFINISHED BUSINESS

Council considered of the rejection of all bids for the 2021 landscaping projects. The Director of Public Works explained that due to the formerly contracted landscaper going out of business, they were approved to request bids for landscaping services, but all bids that were returned were higher than what was budgeted for services. The Director of Public Works recommended that city staff take over landscaping the parks, and revisit bidding services at a later time. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the rejection of the bids was passed.**

NEW BUSINESS

Council considered Ordinance No. 2021-03 clarifying the collection procedures for sewer and water utilities. The City Manager explained this is to clarify processes for residents and was written by the city solicitor. **On a motion made by Ms. Masorti, seconded by Mr. Conklin, and carried unanimously, the ordinance was adopted on first reading.** Second reading of the ordinance will be on July 12, 2021.

Council considered the authorization to bid the utility (water, sewer, stormwater) street patching project within the City of Lock Haven, Castanea Township, and Wayne Township. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the authorization to bid was granted.**

Council considered entering into an agreement with FireHouse Grants for the application and administration of a FEMA grant to cover 95% of the cost of the replacements of the city's three hose companies SCBA units (city share \$2,379.00 application fee and \$18,900.00 local match). The City Manager explained that this grant would save approximately \$358,000 of city funds budgeted for replacing SCBA units, and open those funds to be used elsewhere for the city. The grant writer for the County would be writing the grant, and they have a 75% success rate. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the agreement was approved.**

OTHER MATTERS

The City Manager announced that two employees were hired in the Public Works Department, and interviews will be held this week to fill the vacancy of Operator 1. Mr. Stevenson inquired about the amount of cuts required in the landscaping contract, and the Director of Public Works explained

that the contract calls for once a week unless directed otherwise. Mr. Conklin complimented the Public Works Department on their hard work on keeping the city beautiful.

Mr. Conklin inquired about the pollination gardens with PennDOT, and the Director of Public Works explained that the project was put on hold by PennDOT due to COVID, but he is in contact with them to start the process again.

Mr. Morris encouraged residents to make an appointment with local pharmacies to get the COVID-19 Vaccination, to bring the county hire than the 36% of currently vaccinated residents.

Mr. Morris inquired about Resolution No. 2021-09 in opposition of the Integration of Lock Haven University with Bloomsburg and Mansfield University, and if it needed to be updated to express Council's continued opposition on the matter. It was determined that the resolution does not need to be rewritten, as the position has not changed.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:38 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
June 21, 2021**

City Council met in Council Chambers of City Hall in regular session on Monday June 21, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alexander Di Costanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, and the Director of Community Life Kasey Campbell.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Morris and carried unanimously, the minutes of the June 7, 2021, meeting were approved.

PUBLIC COMMENT

There were no public comments

CORRESPONDENCE

Council considered the use of Triangle Park by the Clinton County Veterans Affairs for the 8th Annual 9/11 Moving Tribute. The organizers will coordinate with the Downtown Lock Haven Rotary to be a part of the Angel Lights Display being held at the same time. The Director of Community Life will work with organizers of both events to get certificates of insurance. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

The City Manager presented a letter from Central Region Council of Governments thanking the Lock Haven Fire Department Hand-in-Hand Hose Company for covering their station during recent training event.

The City Planner notified Council of the 2021 Community Development Block Grant schedule and announced that application packets were mailed to known non-profit agencies, and on Wednesday June 23, 2021 there would be a zoom session for interested applicants to answer questions regarding the block grant programs. On Monday, July 12 at 6:30 the City Planner will host the first public hearing for the 2021 CDBG allocation prior the regular meeting of City Council.

The City Manager notified Council of the award of funding under the American Rescue Plan Act of 2021, in the amount of \$950,710.46. At the next meeting of Council, Council will receive a list of items that qualify for this award which Members will be asked to prioritize for consideration of the use of funds. A budget for Council's approval will be put together for this funding based on Council's feedback and must then be adopted by the majority of Council at a future meeting.

UNFINISHED BUSINESS

Council considered the renewal of Resolution No. 2021-06 for the temporary closure of a portion of Sarah's Alley (expiring June 30). **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the extension of the resolution was adopted.**

Council considered Ordinance No. 2021-04 accepting that parcel of land as shown in the attached Deed of Dedication from SEDA-COG as a city-owned street named "First Quality Drive." The City Manager explained that the notices are to be served to adjoining property owners on or before June 30, the first advertisement will be on July 1, second advertisement on July 8, and the third will be on July 15. There will be a public hearing July 12 with the second consideration of the Ordinance to be held at the July 26 regular meeting of Council. Mr. Stevenson requested that the guiderail and road be examined by the Director of Public Works to ensure that everything is to code and no further repairs are needed. The City Manager explained that the guiderail is owned by SEDA-COG and is the responsibility of the joint rail authority, and they were notified of the damage to the guiderail. **On a motion made by Mr. Morris, seconded by Mr. Stevenson, and carried unanimously, the Ordinance was adopted with a public hearing on July 12 and the second reading and potential adoption on July 19, 2021.**

NEW BUSINESS

Council Considered Resolution No. 2021-23 providing for an order or precedence for requests that come before Council for the use of public facilities, streets, parks, et cetera, giving priority to requests for the use of parks, streets, and other city-owned facilities to resident individuals, resident businesses, and resident non-profits each of which is defined in the resolution. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the resolution passed.**

Council considered the award of the FAA (Federal Aviation Administration) and BOA (PennDOT Bureau of Aviation) grant-supported taxiway rehabilitation at the city's Piper airport to HRI Inc. in the amount of \$533,564.50. The City Planner explained that the city will not be required to contribute any funds to the project as it is completely grant funded and that according to the contractors, the project is expected to be complete by July 11. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the bid was awarded.**

The City Manager notified council of a major water main break on Youngdale Road, which is a distribution line that connects the filtration plant to Castanea, and there were several households

without water for a period of time. The entire estimate for repairs is at least \$40,000, which includes bank stabilization, cartway restoration, and remediation for the Rails-to-Trails. The Director of Public Works is reaching out to more contractors for estimates and working with the city's insurance company PennPRIME, a service of the Pennsylvania Municipal League. Mr. Stevenson thanked the crews for their hard work restoring the recent water main and distribution line breaks and the hours they have dedicated to improving the system's utility system.

OTHER MATTERS

Mr. Morris reminded the public that despite lifted restrictions, there is still a risk of exposure to COVID-19 and encouraged residents to continue getting vaccinated to protect themselves and others in order to reduce the threat of the virus in our community.

Mayor Long inquired about adding a restriction on left turns at the intersection where Spring Street meets Bellefonte Avenue. The City Manager stated that he has been contact with both the Chief of Police and Director of Public Works who have been working on the potential of a "no left turn" at the intersection due to increased traffic brought about by the new Geisinger Clinic. The DPW Director is currently awaiting response from the PennDOT representative about changing the turning restriction, and if approved, the city will accommodate left-hand turns onto Bellefonte by signing the same by turning down Stone Alley to Commerce Street to the lighted intersection at that intersection with Bellefonte Avenue.

Mr. Stevenson encouraged residents to attend the events happening in town this weekend, including the Piper Aviation Fly-In, the Economic Partnership Time Out, and the summer concerts.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:27 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
July 12, 2021**

City Council met virtually in regular session on Monday June 21, 2021, , and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Richard Morris, Steve Stevenson, Mayor Joel Long. Council Member Masorti was absent. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper and the Director of Community Life Kasey Campbell. Guests in attendance were Castanea Township Supervisor Brandon Coleman,

COUNCIL MINUTES

On a motion made by Mr. Morris, seconded by Mr. Byerly and carried unanimously, the minutes of the June 21, 2021 meeting were approved.

PUBLIC COMMENT

Mr. Coleman asked for clarification regarding the location of First Quality Drive, and council confirmed that it will be located just in the right of way going out to Castanea Township line.

PUBLIC HEARING

Council held the first public hearing for Ordinance No. 2021-04, accepting the parcel of land as shown in the Deed of Dedication from SEDA-COG as a city-owned street named “First Quality Drive”. The City Manager presented proof of notices to adjoining property owners on or before June 30, 2021, as well as confirmation of first advertisement on June 29, second advertisement on July 5, and third advertisement on July 12, 2021.

There were no comments from the public during the hearing.

Mr. Stevenson asked if the Director of Public Works was able to inspect the property to ensure that everything meets current standards, and the Director of Public Works confirmed that he inspected the property.

Mayor Long notified Council and the public that the second and final consideration by Council will be held at the next regular meeting of Council on July 19.

CORRESPONDENCE

Council considered a use request by the Lock Haven Area Jaycees for the use of Water Street from Jay to Hann for the 50th Anniversary of the Lock Haven Jaycees Regatta. The Director of Community Life explained that the use request is the same as previous years, and the organizers have met with the Chief of Police and Director of Public Works, and the request was approved by the Chief. On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the request was approved.

The City Manager notified Council of the Clinton County Economic Partnership Time Out at Avis Grand Central Beer on August 12, 2021.

The City Manager reminded Council of the CCEP Annual Picnic on July 21, and to RSVP if they have not already done so.

The City Manager announced the Wayne Township Landfill household waste collection event, being held on August 20 and 21, 2021. The Landfill is requesting that all residents RSVP for the event, and more information can be found on the city's Facebook page, or on the Wayne Township Landfill page.

The City Manager provided Council with the Year-to-Date budget report, explaining that over 70% of the year's total revenue has been received through real estate taxes. At this time, most expenditures are not far off the expected amounts, but mentioned that the local services tax is lower, and noted there are 725 fewer full time equivalent individuals employed within the city limits this year.

UNFINISHED BUSINESS

Council considered the second reading of Ordinance No. 2021-03 amending Chapters 328 and 394 to establish consistent collection procedures for unpaid water/sewer charges. Mr. Stevenson asked if the penalty covers the additional administrative costs, and the City Manager explained that the water interest on the unpaid amount is how those costs are covered, and in sewer it is the penalty charge. On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the ordinance was adopted.

Council considered the award of the 2021 Utility Patching Project to RC Bowman in the unit price amount of \$160.00. The Director of Public Works explained to Council that since requesting this bid, ten additional patches are needed, and were added to the bid by RC Bowman. The Director of Public Works recommends the approval of the bid with the addition of the cost of extra patches. After an inquiry by Mr. Stevenson, the Director of Public Works confirmed that the cost does include work done by the city's crews. On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, the bid was awarded to RC Bowman.

NEW BUSINESS

Council considered the appointment of Jeff Brinker of 317 W Main Street to the Recreation & Parks board for the term ending 1/1/26. On a motion made by Mr. Byerly, seconded by Mr. Conklin, and carried unanimously, Mr. Brinker was appointed to the Recreation & Parks Board.

Council considered Ordinance No. 2021-05, amending Chapter 380 (vehicles & traffic) of the city code. Amendments to the ordinance include a speed limit and stop intersection on First Quality Drive, prohibited left hand turn at Spring Street and Bellefonte Avenue, prohibition of parking on both sides of First Quality Drive, and sections of N Grove St and E Main St, and prohibition of parking at parks from Dusk until Dawn at all city owned parks. Mr. Stevenson expressed that he approved of all amendments, except for Spring Street, stating that he would like to see more studies done on the area to provide the best solution. On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried by a vote of 5 to one, with Mr. Stevenson voting in opposition, the first reading of the ordinance was passed.

The City Manager provided Council with a list of potential projects for the 2021 American Rescue Plan (ARP), and asked Council to review the list and rank the projects for review at the July 19 meeting. The City Manager explained that if there were other projects Council members would like to see on the list, they can contact him to see if they qualify under the plan's guidelines. Mr. Stevenson inquired about using the funds towards a "Rainy Day Fund", and the City Manager explained that the money that was borrowed from the fund during 2020, was put back into the fund, and the funds received from the American Rescue Plan must be spent by 2024. Mr. Stevenson requested quotes for two of the items on the list be sent to council when they are received.

The City Manager announced the resignation of Mr. Frank Rohrer, the Watershed Manager, and wished him luck in his next position, and explained that the position will be announced at a later date for interested applicants.

OTHER MATTERS

Mr. Stevenson announced the Antique Auto Association will be visiting town this weekend.

Mr. Stevenson informed Council of an incident he witnessed of a motorcycling going up on the levee before quickly turning around and exiting the levee.

Mr. Stevenson expressed the need for PA legislature to allow the regulation of fireworks be done by local municipalities, due to an increase in fireworks throughout the city, and the dangers this presents to residents and business owners.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:41 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
July 19, 2021**

City Council met virtually in regular session on Monday July 19, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Richard Morris, Steve Stevenson, Mayor Joel Long. Council Member Masorti was absent. Also, in attendance were City Manager Gregory Wilson, and the Director of Community Life Kasey Campbell. Guests in attendance were Mr. Dave Harger of Harger Utility Charities, Inc., and Mr. Carey Chisolm.

COUNCIL MINUTES

On a motion made by Mr. Morris, seconded by Mr. Byerly and carried unanimously, the minutes of the July 12, 2021 meeting were approved.

PUBLIC COMMENT

There were no public comments

CORRESPONDENCE

Mr. Harger addressed Council to request the use of Memorial Park on August 28, 2021, in conjunction with the Hometown Hero celebration, for the installation and presentation of an information board honoring Petty Officer Steven “Turbo” Toboz Jr., and House Bill 925, naming the first island bridge after him. The information board will be located at the base of the path leading to the levee walkway, there will be no cost to the city, and the location will be submitted to the Flood Authority for their record, though the location will not interfere with the flood plain. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the request was approved.** The City Manager informed Council that he would provide all documentation and information regarding the approval to the Lock Haven Area Flood Protection Authority.

Council considered a request by the Downtown Lock Haven Rotary to use Triangle Park on August 10, 2021 for an award ceremony and meeting. **On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, the request was approved.**

The City Manager notified Council of an invitation to participate in a community leaders meeting with Senator Chris Dush at the Durrwachter Alumni Conference Center on August 11, at 5:30 p.m.

The City Manager notified Council and the public of the amendment to the Sunshine Act, effective August 29, 2021, stating that all agenda items must be finalized 24 hours prior to a public meeting.

UNFINISHED BUSINESS

Council considered Ordinance No. 2021-04 accepting all that parcel of land as shown in the attached Deed of Dedication from SEDA-COG as a city-owned street named “First Quality Drive.” The City Manager announced that the deed has been recorded and will be attached to the ordinance in the City’s Ordinance book. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the ordinance was adopted on second reading.**

Council considered the appointment of Council Member Di Costanzo as the liaison to the Ross Library Board. **On a motion made by Mr. Byerly, seconded by Mr. Morris, and carried unanimously, Mr. Di Costanzo was appointed.**

NEW BUSINESS

The City Manager announced the recommendation of the Lock Haven Fire Advisory Board of the appointment of the following relief and auxiliary drivers for the City of Lock Haven Fire Department:

- Craig Simcox, Relief Driver for the Hope Hose Company.
- Brian Brungard and Joseph Sanders IV, Relief Drivers for the Citizens Hose Company.
- Brian Strouse, Auxiliary Driver for the Citizens Hose Company.

On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the drivers were appointed.

OTHER MATTERS

The City Manager informed Council of the estimates for water meter installation, which was listed in the potential projects ranking sheet for the ARP Act funding. The estimated costs would be between \$300-400,000, with \$50,000 for the software, which can be moved to a budget item for 2022.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:19 p.m., the meeting was adjourned.

Mayor

City Clerk

City Council Meeting August 2, 2021

City Council met virtually in regular session on Monday August 2, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alex Di Constanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long. Also, in attendance were City Manager Gregory Wilson, Director of Public Works Tony Stopper, and the Director of Community Life Kasey Campbell. Guests in attendance were Mr. Kevin Tripp, representing Clinton Little League Softball.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the July 19, 2021 meeting were approved.

PUBLIC COMMENT

Mr. Tripp addressed Council regarding the Clinton Little League's use of Taggart Park. Mr. Tripp inquired about liability for a scoreboard that was damaged in a recent storm, as well as mowing for the field after the end of regular season. The City Manager explained that the City's insurance only covers buildings on the property, including dugouts and concession stands, but does not cover scoreboards or building contents, and recommended the league look into their own insurance for those items. The Director of Public works informed Mr. Tripp that the city crews will resume responsibility for mowing the fields now that Mr. Tripp has informed the city that the season is over and asked to be notified next year when the season and any subsequent championships are completed. The Public Works crew will also secure the fencing leading to the dugout, to prevent vandalism. After inquiring about the progress of the Taggart Field renovation projects, the City Manager explained that the City Planner will be in touch to give an update on the progress, and that renovations suggested through public input are expected to be underway in the fall of 2022 and completed in 2023.

CORRESPONDENCE

Council considered the use of Zindel Park by the Keystone Trail Association on October 15-17, for guided hikes. The Director of Community Life explained that the association has already provided insurance certificates, and these hikes would take place on trails that already exist, and personally offered to lead a hike for the organization. Council also considered the use of Triangle Park by Revival Ministries for an outreach event on August 21, from 11:00-3:00. Mr.

Conklin expressed concern regarding background checks for organizations and asked that individuals provide appropriate paperwork. The Director of Community Life assured Council that organizations must provide liability insurance for the use of the parks. **On a motion made by Ms. Masorti, seconded by Mr. Byerly, and carried unanimously, the requests were approved.**

Council considered the approval of letters of support requested by the Pennsylvania Municipal League for the local use of radar, stormwater management fees, and the repeal of the Consumer Fireworks Act. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the approval was granted.**

The City Manager distributed to Council the 2020 audits for the Lock Haven City Authority and the Lock Haven Area Flood Protection Authority.

The City Manager read a letter from resident, “Krista”, requesting a Taco Bell, and a mall, and pay increases for city police. Mayor Long thanked Krista for taking the time to write to council.

The City Manager presented Council with a request for electric charging stations in city parking lots by Lee Roberts. The City Manager stated that after receipt of the letter, city staff has already begun researching funding and costs of installing electric charging stations and will report back to Council when they have more information to provide.

UNFINISHED BUSINESS

Council considered the second reading of Ordinance No. 2021-05 updating Chapter 380 Vehicles & Traffic, providing for speed limits and parking regulations on First Quality Drive, no parking areas where fire hydrants were moved, and no parking from Dusk to Dawn in city parks, and no left hand turns from Spring Street to Bellefonte Avenue. Mr. Stevenson expressed concerns with the section regarding the prohibition of left-hand turns from Spring Street onto Bellefonte Avenue and the effect of traffic flow if that change were to be made. **On a motion made by Mr. Morris, seconded by Mr. Di Constanzo, and carried by a vote of 6-1, with Mr. Stevenson voting in opposition, the ordinance was adopted on second reading.**

Council considered Resolution No. 2021-24 providing for the immediate implementation of Ord. No. 2021-05. The City Manager explained it will not be an offense that tickets will be issued for until signage is in place. **On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the resolution was adopted.**

Council considered the authorization to request proposals from lending institutions for the 2021 borrowing package. The City Manager clarified that the figures given to Council for this in March during the discussion of the Capital Improvement Plan, are still those presented at the meeting with \$2.5 million on general obligation for improvements to city-owned buildings, \$450,000 for water line replacements, and \$385,834 in taxable borrowing for the city’s share of improvements to FAA- and BOA-grant supported improvements at the airport. In addition to what

was previously discussed in March, the City Manager is requesting that Council also include refinancing of the 2013 Note, the 2019A note, and the 2018B note as interest rates are considerably lower than the current rates on those borrowings. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the request for proposals was approved.**

Council considered the appointment of Buchart Horn as the provider of architectural services for City Hall. The City Manager explained that this would be for services of providing a feasibility study for renovations or construction of City Hall, at the cost of \$9,960.00. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the bid was appointed to Buchart Horn.**

The Director of Public Works presented to Council the intersection review in the South Hill District. Mr. Stopper explained that the study found that every intersection did not meet the requirements for a multi-way stop and provided documentation of the study. The study also reviewed sight issues and relocated existing hydrants and stop signs to help with those issues. There was discussion among council regarding the use of stop signs to control speeding, and the importance of making the neighborhood safer for children playing.

The City Manager presented the ranking results of projects for the American Rescue Plan provided by Council and members of leadership staff at the City. Mr. Stevenson requested there be a future work session to review the projects in depth, and to have members of city leadership attend to explain the projects in greater detail. The City Manager will inform staff and advertise for the special meeting to be held on August 23, 2021 at 7:00 p.m.

NEW BUSINESS

Council considered Ordinance No. 2021-06, the Comcast Franchise Agreement Renewal, which is available for review at City Hall, and an executive summary was provided to the newspaper, with the biggest change regarding the informational public access channel that is provided to municipalities. This will be reviewed again at the next regular meeting of Council on August 16, and once approved will go to Comcast for review for any further negotiations. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the first reading of the ordinance was adopted.**

Council considered Resolution No. 2021-25 increasing the rate of pay for part-time relief fire drivers to \$11.49 per hour. Mr. Stevenson inquired about the required hours of the drivers, and the City Manager explained that a Relief Driver works a minimum of 12 hours a week and a general maximum of 40 hours per biweekly payroll. Mr. Stevenson asked if this was included in the budget, and the City Manager explained that there are several budgeted employees that were not hired in 2021, and it provides enough savings to offset this raise. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the resolution was passed.**

Council considered the authorization to request proposals for City Solicitor. The City Manager explained those proposals will need to be returned by the 3rd of September to be reviewed by Council, and the agreement would go into effect January 1, 2022. **On a motion made by Mr.**

Conklin, seconded by Mr. Byerly, and carried unanimously the request for proposals was approved.

OTHER MATTERS

Mr. Stevenson reminded everyone of the Clinton County Fair, Wings over Piper event, and LH Jams happening in two weeks.

Mr. Morris reminded the public to continue being diligent about the COVID-19 pandemic.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:17 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
August 16, 2021**

City Council met in regular session on Monday August 16, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alex Di Constanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abbey Roberts, and the Director of Community Life Kasey Campbell. Guests in attendance were Dr. Paul Ballat and Mr. Ron Haffley representing local pickleball players, and Ms. Tammy Garrison, representing the Ross Library.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Byerly and carried unanimously, the minutes of the August 2, 2021 meeting were approved.

PUBLIC COMMENT

There were no public comments.

CORRESPONDENCE

Council considered Resolution No. 2021-26, requesting permission for the installation of a banner across Main Street welcoming Lock Haven University Students into town. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the Resolution was adopted.**

Council considered a request from the Clinton County Conservation District for the temporary placement of a sign in Hanna Park promoting the Farm City Festival. **On a motion made by Mr. Stevenson, seconded by Mr. Di Costanzo, and carried unanimously, the request was approved.**

The City Manager notified Council of a request from Castanea Township to patch water excavations and informed Council that the Director of Public Works has addressed the request with the township.

The City Manager notified Council of the Clinton County Historical Society's Brick Fundraiser, and that according to the Third Class City Code, Council is authorized to provide Honorariums in the amount of \$100. The City Manager explained that the donation could come from Council's budget line item for "Civic Contributions." **Upon a motion by Council**

Member Stevenson, seconded by Council Member Conklin, and adopted unanimously eight \$100 bricks will be donated by the city to the Clinton County Historical Society.

The City Manager notified Council that the City received \$17,538.02 in the Comcast Franchise Agreement that is currently in place.

Dr. Ballat and Mr. Haffley spoke to Council regarding pickleball courts in the city, requesting that the tennis courts located in Hoberman Park be resurfaced and made into eight pickleball courts. A letter from Dr. Jenny Boyle was read by the City Manager, addressing the request for additional pickleball courts. Mr. Haffley explained that currently the only pickleball courts in the area are at Hanna Park and Central Mountain High School. The Hanna Park courts are not well maintained, and once the school year begins, they will be unable to use the school's courts. Mr. Stevenson suggested that staff investigate the cost of repaving and suggested the pickleball organization maintain the inside of the courts, much like the Little League maintains their fields. Mr. Byerly relayed that he had already spoken with the Director of Public Works regarding the current courts, and the Director of Public Works stated that all paint is on back order right now but will look into the cost of resurfacing. The City Manager explained that Hoberman Park is scheduled to be renovated in 2024, so all work that is done from now until then may be changed. Renovations for Hoberman have not been budgeted for 2021, so any work done will need to be funded from grants. The Director of Community Life, City Planner, and Director of Public Works will work with the pickleball group and investigate options.

UNFINISHED BUSINESS

The City Planner conducted the 2021 CDBG Council Work Session, and the following potential projects were presented to Council for consideration:

Annie Halenbake Ross Library (Roof Rehabilitation)	\$11,975.00
Taggart Park Improvement Project	\$175,000.00
E Bald Eagle & Race Street Improvements	\$80,538.00

The total allocation for the 2021 Community Development Block Grant is \$322,441.00, with \$57,716.00 allocated towards administration costs (18% of total allocation), and \$264,725.00 for remaining projects. The Public Service funds are capped at 15% of the total allocation, which comes to 39,708.00. Mr Stevenson inquired about the plans for Taggart Park and asked if it was necessary to have 4 disability parking spaces spaced apart from each other, and the City Planner explained that the survey for Taggart Park had requests for more accessibility parking.

Council considered Ordinance No. 2021-06, regarding the Comcast Franchise Agreement. This ordinance represents the city's demands as part of the negotiation with Comcast for the multi-year agreement. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the ordinance was adopted on second reading and will be forwarded to Comcast for its consideration.**

Council considered a request to solicit bids for the 2021/2022 Phase 1 Sunset Pines stormwater and paving improvement project. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the request to solicit bids was approved.**

The City Manager and City Planner updated Council regarding the Electric Vehicle (EV) Charging Station grants. The City Planner provided Council with information regarding grants that will fund the installation of charging stations, as well as details of potential charging stations preapproved under the DEP grant program. The City Manager explained that the stations would fall under the city's insurance, and it would have very little affect on the insurance premium. The City Manager informed Council that the administration will continue to work toward the installation of the EV Charging Stations.

Mr. Conklin expressed to Council that there were residents of the Hill District that came to him with their concerns with the intersection review, and that he supports the stop signs at intersections for the safety of children and pedestrians. There is also concern that if the neighborhoods are not safe for children to play, that may affect residency, particularly when people are looking to move to Lock Haven. Mr. Morris added that there may be more logical places to put stop signs to solve the issues. Mr. Conklin did address the issues with the Director of Public Works, who expressed to Mr. Conklin that he believes that once the stop signs and markings are in their proper place, it should resolve some issues, with parking and line of sight being improved upon.

NEW BUSINESS

Council considered Ordinance No. 2021-07, addressing an amendment to the City Code regarding the Health Officer position. The City Manager explained that the requirement of a civil service exam was removed from the 2015 Third Class City Code. For that reason, removing that requirement from the City Code is appropriate, especially in light of the fact that the Health Inspector no longer inspects food facilities in the city which was turned over to the PA Department of Agriculture. This is an already budgeted position and will be a part of the wage ordinance at a later date. **On a motion made by Mr. Morris, seconded by Ms. Masorti and carried unanimously, the ordinance was adopted on first reading.** The ordinance will be considered at second reading at the September 13 regular meeting of City Council.

Council considered the nomination of members to be voting delegates at the Pennsylvania Municipal League Summit. **On a motion made by Mr. Conklin, seconded by Mr. Ms. Masorti, and carried unanimously, Mr. Stevenson was appointed the voting delegate. On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, Mr. Conklin was appointed as the alternate delegate.**

OTHER MATTERS

Council considered allowing Council to meet by zoom, in the event of an emergency, if there is a quorum present in City Hall. **On a motion made by Ms. Masorti, seconded by Mr. Di Costanzo, and carried unanimously, the resolution was adopted.**

Mr. Conklin and Ms. Masorti expressed congratulations to the Clinton County Arts Council and their volunteers on a successful LH Jams Fest.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:02 p.m., the meeting was adjourned.

Mayor

City Clerk

City Council Meeting August 23, 2021

City Council met in person for a special session on Monday August 23, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alex Di Constanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long. Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abbey Roberts, Director of Public Works Anthony Stopper, Director of Permits and Licensing Cyndi Walker, Fire Chief Robert Neff, and the Director of Community Life Kasey Campbell.

COUNCIL MINUTES

On a motion made by Mr. Morris, seconded by Ms. Masorti and carried unanimously, the minutes of the August 16, 2021, meeting were approved, pending the removal of “virtually” from the first paragraph.

PUBLIC COMMENT

Mr. Morris made a motion to ask the unmasked members of Council to remove themselves from the meeting, or wear a mask, as per the rules of business at City Hall, while in the high rate of transmission, and the motion was seconded by Mr. Conklin. Mr. Stevenson expressed that the emergency declaration previously passed by Council has expired, and it was not renewed or extended, and the state of emergency by the Governor is no longer in effect, and since everyone is vaccinated there is not a need to be masked. Mr. Stevenson stated that until Council passes a regulation then it is up to the individual to decide if they would like to wear a mask. Ms. Masorti explained that there is a mask mandate for all members of staff and visitors of city hall, and Council falls under that mask mandate. Mr. Stevenson argued that the City Manager can issue the direction he did for staff and visitors, but cannot order Council to do so, unless Council orders themselves to follow the mandate. Mr. Stevenson explained that he would be in support of wearing a mask but will only do so if Council makes the regulation. He also argued that if the current situation were bad enough, that Council should be meeting virtually and not in person. Mayor Long reminded Council that they are not able to meet remotely under the law because that ability was repealed when the legislature failed to renew the Declaration of the Emergency. Mr. Byerly supported Mr. Stevenson’s comments and expressed that he is opposed to mask mandates if everyone is vaccinated. Mr. Byerly further expressed concern that one individual in our city can have the authority to tell Council to wear a mask. Mayor Long asked for clarification on the motion, stating that Council follows the same mandates for visitors and staff in City Hall. Mr. Conklin explained that at this time, even vaccinated individuals can carry and transmit the disease, and masks will further prevent the spread. **On a vote of 6 to 1, with**

Mr. Byerly voting in opposition, the motion to follow the City Hall rules for mask mandates while the city is in the high rate of transmission was passed.

CORRESPONDENCE

The City Manager notified Council of the Clinton County Economic Partnership Annual Meeting to be held on September 15, 2021, at the Piper Building. Mr. Stevenson announced that he is up for re-election and encouraged members of council to attend the meeting to keep city representation on the board.

The City Manager notified Council of the CCEP Time Out at Wayne Twp Landfill September 16, from 5-7PM.

UNFINISHED BUSINESS

The City Manager provided Council the Optional Third-Class City Charter Law to review.

Members of City staff discussed the American Rescue Plan Act of 2021, and the methods used when prioritizing the use of funds. The City Manager explained the qualifications required for projects to be considered under the Act, and that while these are not the only projects that have to be considered by Council, they were provided to give options before city staff settled on priorities of Council. The City Manager also stated that the opportunity was given to Council to make suggestions for potential projects, and if it was a qualified project, city staff would look into the costs of the project.

Ms. Masorti asked for clarification if the funds could be used to reimburse hazard pay, and the City Manager explained that those funds have all been reimbursed through the County's CARES Act, and that eligible under this act would be the loss of business privilege tax from 2019 to 2020, and the loss of earned income tax along with other qualified uses that pertain to reimbursing the city, but those are the two that are most effective for the city.

Mr. Byerly requested that Council consider the renovation of Pickle Ball courts as a potential project for the funds. In discussions with the Pickle Ball organization, they would be willing to raise the money for half of the funds for the renovation of Hoberman's tennis courts, and the cost to the city would be \$20,000. The staff discussed the qualifications of the project and if it would benefit low income and socially vulnerable communities that experienced the most severe health impacts and refurbish outdoor spaces regularly used by these communities. Ms. Masorti suggested looking into making the space useable for several purposes, including pickleball, to reach a greater number of people.

Members of staff were given the opportunity to speak for the top five projects that were ranked in order of priority. Staff members explained the importance of projects and referred to the 2021 Comprehensive Plan "Destination Lock Haven," and the goals and priorities outlined in the plan, as well as referring similar projects being done County wide. Staff members answered questions regarding each project to members of Council.

The City Manager explained that the estimated costs of the projects listed are not definite and can be adjusted based on the priorities of Council. Mayor Long requested that Members of Council once again rank the projects, or any additional projects, based on what they feel would be the best use of funds and turn those lists back into the City Manager. After this is completed again, then that will permit city staff members to have a better understanding of what the wishes of Council are in order to know where to devote their time into further exploration of the true costs and feasibility of the top priority projects.

NEW BUSINESS

There was no new business.

OTHER MATTERS

There were no other matters brought before Council.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:06 p.m., the meeting was adjourned.

Mayor

City Clerk

City Council Meeting September 13, 2021

City Council met in person on Monday September 13, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alex Di Costanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long, with Mr. Byerly attending virtually over zoom conference call. Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abbey Roberts, and the Director of Community Life Kasey Campbell. Guest in attendance as Diane Whittaker, representing the Daughters of the American Revolution.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Morris and carried unanimously, the minutes of the August 23, 2021, meeting were approved.

PUBLIC COMMENT

Ms. Whitaker addressed Council regarding Resolution No. 2021-36, proclaiming September 17-23 Constitution Week. Ms. Whitaker represented the Daughters of the American Revolution, which meets once a month at the Ross Library, and thanked Council for their consideration of the Resolution. **On a motion made by Ms. Masorti, seconded by Mr. Morris, and carried unanimously, the resolution was adopted.**

Ms. Masorti complimented the Jaycee's Labor Day Regatta, and commented that she received a lot of positive feedback.

CORRESPONDENCE

Council considered Resolution No. 2021-28 for a LHU Homecoming Banner to be installed over Main Street from October 18 to October 26, 2021. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the resolution was adopted.**

Council considered the use of Zindel Park for Eisenhower wedding on Oct 9, 2021. Council also considered the closure of Third St from Water Street to W Main Street for the Lock Haven Catholic School Fall Festival on October 23, 2021. The Director of Community Life will work with the requestees to ensure all guidelines are followed, and all necessary departments in the city are notified of the street closure. **On a motion made by Mr. Morris, seconded by Mr. Di Costanzo, and carried unanimously, the requests were approved.**

The City Manager notified Council of the request for reassessment by Dickey Realty LLC. The new proprietor petitioned that the value of assessment for Dickey Elementary School be reduced. The petition was for a reduction from just over \$1,000,000 down to \$80,000, a 96% reduction in value of the property. The Commissioners reduced the value by 78%, to a total value of \$225,000.

The City Manager notified Council of the Fire Department Halloween Parade Oct 30 at 10:00 a.m. The PennDOT application has already been submitted for this event.

UNFINISHED BUSINESS

Council considered the second reading of Ordinance No. 2021-07 Health Officer. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the ordinance was adopted.**

Council considered the award of Engineering & Design Services for the CDBG Piper-Harmon playground project to Gwin, Dobson & Foreman Inc. in the amount of \$17,500.00. Mr. Stevenson inquired why Piper-Harmon is being renovated before Hoberman and Hanna, when it was recently renovated. The City Planner and Development Coordinator explained that these plans have already been approved by Council in 2019, and the funds were allocated by CDBG for Piper-Harmon for this purpose. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried unanimously, the bid was awarded to Gwin, Dobson, & Foreman.**

Council considered Resolution No. 2021-29 enabling the application of the city-owned Ross Library building to apply for Keystone grant funding for the purpose of repairing the roof of the building. Council considered Resolution No. 2021-30 authorizing the Mayor and City Clerk to sign documents on behalf of the Ross Library Keystone grant. **On a motion made by Mr. Conklin, seconded by Mr. Di Costanzo, and carried unanimously, the resolutions were adopted.**

Council considered the appointment of three Council Members to review the RFPs for City Solicitor. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, Mr. Di Costanzo, Ms. Masorti, and Mr. Morris were appointed to review the RFP's.**

NEW BUSINESS

Council considered Resolution No. 2021-31 authorizing the disposition of documents under Act 428 of 1968. Mr. Stevenson asked for confirmation that tax records are kept for seven years, and the City Manager explained that different documents are kept for different lengths of time under the policy of the Historical & Museum Commission, but they are monitored and disposed of at the appropriate time. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the resolution was passed.**

Council considered Resolution No. 2021-32 requesting 100% reimbursement from the Lock Haven City Authority (LHCA) for maintenance on the Castanea and Cummings Village

water storage tanks. Council considered Resolution No. 2021-33 requesting 100% reimbursement from the LHCA for water system hydraulic modeling and evaluation. Council considered Resolution No. 2021-34 requesting reimbursement from the LHCA for 32.5% of the cost of the purchase of a specialized mower to be used on the levee (67.5%), as well as Castanea, Keller and Ohl dams (32.5%). **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the resolutions were adopted.**

Council considered Resolution No. 2021-35 amending Resolution No. 1355 “Fee Schedule” to update the fee for the Industrial Wastewater Pretreatment program. **On a motion made by Mr. Conklin, seconded by Mr. Di Costanzo, and carried unanimously, the resolution was adopted.**

OTHER MATTERS

Mr. Conklin asked to reiterate to the public that even though the parade is on October 30th, Trick or Treating will be held on October 31, as it has in the past.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:36 p.m., the meeting was adjourned.

City Council Meeting September 27, 2021

City Council met in person for a regular session on Monday September 27, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alex Di Constanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long, with Mr. Byerly attending virtually over zoom conference call. Also in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abbey Roberts, and the Director of Community Life Kasey Campbell, Fire Chief Tyler Wooding, Fire Chief & Administrator Robert Neff, Fire Chief Norm Wolfram. Guests in attendance were Fire Captain Jake Neff, Lieutenant William Bailey Jr., Fire Fighter/EMT Matthew Hahn, Driver/Operator Jerry Ward, Fire Fighter George Croak, Fire Fighter Matthew Croak, Firefighter Hunter Stover, Fire Fighter Bryan Strouse, Carey Chisolm of C&Q Investment Properties, Jo Ann Bowes representing the Clinton County Historical Society, Chase Bottorf with the Lock Haven Express, Tabitha Strouse, Darryl Peck with Concord Public Finance, and Jennifer Caron with the city's bond counsel Eckert Seamans.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Morris and carried unanimously, the minutes of the September 13, 2021, meeting were approved.

PUBLIC COMMENT

Mr. Chisolm addressed Council regarding his property at 131 E Water St, the Fallon Hotel. Mr. Chisolm had concerns regarding the stop work order and the permitting process with his permit application having been rejected. The City Manager encouraged Mr. Chisolm to follow the steps and directions given to him in the notices and letters provided by the city in order to successfully navigate the permitting process.

Ms. Bowes invited members of Council and members of the public to the Clinton County Historical Society's dinner on October 17, 2021, celebrating 100 years of the Historical Society.

Fire Chief Norm Wolfram and Fire Administrator Robert Neff presented Distinguished Service Citations to the following individuals, for performing life saving intervention under adverse and hazardous conditions:

Captain Jake Neff, Lieutenant William Bailey, Jr., Auxiliary Fire Driver Jerry Ward, Firefighter Matthew Croak, Firefighter Matthew Hahn, Firefighter Bryan Strouse, and Firefighter Hunter Stover

Members of Council presented those individuals with Distinguished Service medals and thanked them for their service.

CORRESPONDENCE

Council considered the use of Triangle Park by Central Mountain Youth Football on October 1, 2021 for a movie night. Council considered the use of a pavilion at Hanna Park by the Walk family on October 10, 2021. Council considered the use of Triangle Park by Roads to Peace (formerly the Clinton County Women’s Center) on October 12 for a Sexual Assault Awareness Month display. **On a motion made by Mr. Morris, seconded by Mr. Di Costanzo, and carried unanimously, the requests were approved simultaneously.**

Council considered Resolution No. 2021-37, requesting the installation of an American Flag across Main Street for Veteran’s Day. **On a motion made by Ms. Masorti, seconded by Mr. Di Costanzo, and carried unanimously, the Resolution was adopted.**

The City Manager notified Council of 2021 Fire Relief distribution of \$33,835.16 from the Commonwealth of Pennsylvania.

The City Manager notified Council of the request to Bald Eagle Township to distribute 26% of its 2021 fire relief funds to the Lock Haven Fire Relief Association since the city’s department responded to 26% of the calls in Bald Eagle Township in 2020, with the balance being responded to by Mill Hall which is the department officially designated by Bald Eagle Township.

The City Manager provided the 2019-2020 State Liquid Fuels audit to council for review.

Council received an invitation to John B. Frazier Court Memorial on September 30, at 1:00 p.m. in Courtroom 1. Mr. Frazier, a former sergeant with the city’s Police Department and a former District Judge, passed away during the pandemic when the court was not able to hold the memorial service.

UNFINISHED BUSINESS

Council considered Ordinance No. 2021-08 providing for the 2021 borrowing package as follows:

	Whole Dollars
Series A for \$6,390,000	
New borrowing: City Facility Improvements	2,500,000
New Borrowing: Castanea water main improvements	450,000
Refinancing 2013 Note (currently 2.24% until 2023 when increases to LIBOR +2.24%)	
Refinancing 2018 A Note (currently 3.98% fixed)	
Series B for \$678,000	
New Borrowing	385,834
Refinancing 2018B Note (currently 4.9% fixed)	

Daryl Peck, the City’s financial consultant, and Jennifer Caron, the City’s financial counsel for bonds and note borrowing discussed the merits, and answered questions from Council regarding the borrowing packages. Mr. Peck explained the process of borrowing and the administration of the loans, as well as the reduction of interest from the 2013 and 2018 debt. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the ordinance was adopted, with the second reading taking place October 4, 2021.**

Council gave consent that it would consider a resolution at the October 4, 2021, meeting, to refinance the 2016 Note with First Keystone for a reduced and modified interest rate.

Teri Provost, of the HOME Investment Partnership program presented Council with the Professional and Technical Services Agreement with SEDA-COG for the administration of the 2020 HOME Program and answered questions for council regarding the program. **On a motion made by Mr. Morris, seconded by Mr. Di Costanzo, and carried unanimously, Council approved the agreement.**

NEW BUSINESS

Council considered Resolution No. 2021-38, regarding the 2018 CDBG Budget Revision. The City Planner explained that this will move funds into the Piper Harmon project, and funds need to be spent by December 19, 2021. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the resolution passed.**

OTHER MATTERS

Mayor Long announced the American Power Boat Association Award, given to the city for the “Best Site”. The Express also presented the city with an award recognizing the city’s contribution to the annual regatta.

Mr. Morris encouraged residents to get the COVID vaccine.

Mr. Conklin and Mr. Di Costanzo notified Council of their absence at the October 4, 2021, meeting.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:17 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
October 4, 2021**

City Council met in person for a special session on Monday, October 4, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Mr. Conklin, Alex Di Constanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long, with Mr. Byerly and Mr. Conklin attending virtually over zoom conference call.

Also, in attendance was City Manager Gregory Wilson, Director of Community Life Kasey Campbell. Guests in attendance were Mr. Darryl Peck and Ms. Jen Caron, representing the City

COUNCIL MINUTES

On a motion made by Mr. Morris, seconded by Mr. Byerly, and carried unanimously, the minutes of the September 27, 2021, meeting were approved.

PUBLIC COMMENT

There were no public comments.

CORRESPONDENCE

Council considered a use request for the use of Zindel Park and the Keller Watershed by the Frozen Snot on February 12, 2022, as well as the use of Zindel Park for a wedding on October 29, 2021. **On a motion made by Mr. Morris, seconded by Mr. Di Costanzo and carried unanimously, the requests were approved.**

The City Manager notified Council of the 2021 Pension State Aid, with a \$263,000 allocation to the city, covering the entire minimal municipal obligation.

The City Manager notified Council of the 2022 Liquid Fuels distribution of \$248,742.00 in addition to the \$5,400 the city receives for turnback roads. Mr. Stevenson inquired about the Census, and when the new numbers will come into effect. The City Manager explained that the new figures will not be reflected until they are officially certified.

The City Manager notified Council of the invitation to the Clinton County municipal session on ARP Funding hosted by the County Commissioners and SEDA-COG on October 14, 2021 at the Comm Center in Flemington Borough.

The City Manager presented the 2020 Levee Inspection by the Army Corps of Engineers.

UNFINISHED BUSINESS

Council considered Ordinance No. 2021-08 providing for the 2021 borrowing package on second reading as follows:

	Whole Dollars
Series A for \$6,390,000	
New borrowing: City Facility Improvements	2,500,000
New Borrowing: Castanea water main improvements	450,000
Refinancing 2013 Note (currently 2.24% until 2023 when increases to LIBOR +2.24%)	
Refinancing 2018 A Note (currently 3.98% fixed)	
Series B for \$678,000	
New Borrowing	385,834
Refinancing 2018B Note (currently 4.9% fixed)	

Proof of publication of the Ordinance was provided to the media, with one change made to the previous ordinance, with the addition of Schedule C. Mr. Peck and Ms. Caron answered questions from council regarding the refinancing. **On a motion made by Mr. Stevenson, seconded by Mr. Di Costanzo, and carried unanimously, the ordinance was adopted.**

Council considered Resolution No. 2021-39, approving the modification of the 2016 Note with First Keystone Bank. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the resolution was adopted.**

NEW BUSINESS

Council considered nominations to fill the vacancies on the Code Enforcement Board of Appeals and Review (CEBAR). **On a motion made by Ms. Masorti, seconded by Mr. Morris, and carried unanimously, Mr. Jim Russo and Mr. Tom Rosman were appointed to fill the vacancies.**

Council was given the option of first refusal on the purchase of a private hangar at the airport. No motions were made to purchase the private hangar.

Council considered Resolution No. 2021-40 permitting the expenditure of ARP Act funds, in the amount of \$73,800, to replace technologies at the Wastewater Treatment Plant, for necessary changes pertaining to securities. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the resolution passed.**

OTHER MATTERS

ADJOURNMENT

Upon motion by Mr. Morris, at 7:19 p.m., the meeting was adjourned.

City Council Meeting October 18, 2021

City Council met in person for a regular session on Monday, October 18, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alexander Di Constanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long, with Mr. Byerly attending virtually over zoom conference call. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Anthony Stopper, and Director of Community Life Kasey Campbell. Guests in attendance were Kira Rosamilia and County Commissioner Angela Harding representing Downtown Lock Haven, Inc.

COUNCIL MINUTES

On a motion made by Ms. Masorti, seconded by Mr. Conklin, and carried unanimously, the minutes of the October 4, 2021, meeting were approved.

PUBLIC COMMENT

There were no public comments.

CORRESPONDENCE

Council considered a use request from Downtown Lock Haven, Inc. for November 27, 2021. Commissioner Harding addressed Council and requested the use of Sarah's Alley, as well as the delivery of 4 kiosks to Triangle Park for their use during various Haven Holidays activities. Downtown Lock Haven is also requesting the closure of the E Main St parking lot for light festivities, and to play public domain music on Main Street during Small Business Saturdays. Commissioner Harding thanked Council for their consideration. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the requests were approved.**

The City Manager notified Council and the public of the fall leaf pick up schedule. Collection will take place November 8 to November 18, 2021, following the street sweeper schedule. The City Manager explained this is for leaves only, and all other yard waste can be disposed of at the Second Avenue Garage.

The City Manager notified Council of Duke military training low operations in Western Clinton County.

UNFINISHED BUSINESS

Council considered Resolution No. 2021-4, authorization to apply for the 2021 CDBG allocation. **On a motion made by Mr. Di Costanzo, seconded by Mr. Morris, and carried unanimously, the resolution carried.**

Council considered the authorization the 100% grant-supported change order for the LHV airport taxiway. Mr. Stevenson inquired about the change to cost, and if there was an elimination to any part of the project. The City Manager will follow up with Council. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the authorization was granted.**

Council considered the award of the bids for test boring and soil sampling for the Keller Dam improvement project. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the bids were awarded to Pennsylvania Drilling Company and CMT Laboratories.**

NEW BUSINESS

Council considered a request to close Fallon Alley from E Water Street to Perry's Alley for the installation of a security fence around the Fallon Hotel in the interest of public safety (a condition of the Code Enforcement Board of Appeals & Review). The City Manager offered clarification of the exact closure and explained that the insurance agency will still have access to the parking lot connected to the alley by entering through Vesper Street. **On a motion made by Mr. Morris, seconded by Mr. Di Costanzo, and carried unanimously, the request was approved.**

Council considered the placement of a directional sign for Big Woods Bible Church within the public right-of-way on the corner of S Washington and E Walnut Streets. **On a motion made by Mr. Byerly, seconded by Mr. Di Costanzo, and carried unanimously, the request was approved.**

Council considered whether to repair consider the removal of the 4-way red flashing light at the intersection of First Street and W Main Street. The Director of Public Works stated that from his research, the light was changed to a four-way blinking light when the intersection was converted to a four-way stop intersection. The City Manager explained that the Chief of Police agreed that the light is not necessary for public safety provided that "stop ahead" signs be placed at the appropriate locations prior to the intersection. On a motion made by Mr. Conklin, seconded by Mr. Byerly, and carried unanimously, Council requested that a Ordinance be prepared to amend the City Code Chapter 380 Vehicles & Traffic so that the topic can formally be considered by Council with public input.

The City Manager notified Council of the 2022 salary increase of 2.9% for members of the Lock Haven Police Officers Association under the agreement of Resolution No. 2021-03.

The City Manager requested an Executive Session under 708(a)(1) of the Sunshine Act immediately following the meeting.

**City Council Meeting
November 1, 2021**

City Council met in person for a regular session on Monday November 1, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alex Di Constanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long, with Mr. Byerly attending virtually over zoom conference call. Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, and Director of Community Life Kasey Campbell. Guests in attendance were Laura Jameson from the Express.

COUNCIL MINUTES

On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried unanimously, the minutes of the October 18 regular meeting were approved.

PUBLIC COMMENT

There were no public comments.

CORRESPONDENCE

The City Manager provided a letter from the Clinton County SPCA requesting its annual donation, which will be considered by Council during the budget meetings during the month of November.

The City Manager provided the distribution of the 2020 fiscal year audited financial statements and explained that they are available to view on the city's website lockhavenpa.gov under the "Financial Administration" webpage.

UNFINISHED BUSINESS

Council considered Ordinance No. 2021-09 amending the City Code Vehicle & Traffic to remove the 4-way blinking traffic signal at W Main and First Streets. Mr. Stevenson inquired about the flashing light by Bald Eagle St, however, the Chief of Police suggested it stay due to it being a high accident area. Mr. Conklin requested second stop signs be placed at least temporarily. The Chief has notified Public Works to install stop ahead signs in the area. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the ordinance was adopted.**

Appointment of Coploff, Ryan & Houser as City Solicitor 1/1/2022-12/31/2024 and authorizing the City Manager to execute an agreement for the same. **On a motion made by Mr.**

Conklin, seconded by Mr. Di Costanzo, and carried unanimously, Coploff, Ryan, & Houser were appointed as City Solicitor.

NEW BUSINESS

Council considered Resolution 2021-42 applying to PennDOT Multimodal Transportation Funding for a Park & Ride commuter facility at Hanna Park. The City Planner explained the intent to create a paved lot in Hanna Park, formerly a dump station for Public Works. **On a motion made by Mr. Stevenson, seconded by Mr. Di Costanzo, and carried unanimously, the resolution passed.**

Council considered Ordinance No. 2021-10 setting the wages & salaries for nonunion employees for 2022. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, the ordinance was adopted.**

Request from the Lock Haven Area Flood Protection Authority, requesting \$1,500.00 for 2022 to cover expenses, including the annual audit. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the request was approved.**

OTHER MATTERS

Mr. Stevenson encouraged all residents to get out and vote on Tuesday, November 4, 2021. The Mayor emphasized the importance of this election, as it directly impacts local government, and the everyday lives of residents.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:18 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
November 8, 2021**

City Council met in person in regular session on Monday November 1, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alex Di Constanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long, with Mr. Byerly attending virtually over zoom conference call.

Also, in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abigail Roberts, director of licenses and permits Cyndi Walker, and Director of Community Life Kasey Campbell.

Guests in attendance were Bonnie Hannis, representing the Clinton County Historical Society, Kira Rosamilia and Angela Harding, representing Downtown Lock Haven, Inc., and Tammy Garrison, representing the Ross Library.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the minutes of the November 1, 2021, meeting were approved.

PUBLIC COMMENT

Ms. Hannis addressed Council regarding the Clinton County Historical Society's request for \$2,000 for funding for 2022, an increase of \$1,000 from 2021's allocation.

Ms. Rosamilia addressed Council regarding Downtown Lock Haven, Inc.'s funding request of \$15,000.00 for 2022.

Ms. Garrison addressed Council regarding the Annie Halenbake Ross Library's funding request for 2022 of \$33,000.00, an increase of \$3,000 from 2021's allocation.

CORRESPONDENCE

The City Manager notified Council of the Clinton County Housing Authority distribution in the amount of \$21,458, which will be listed as a revenue in the 2022 budget. The City Manager explained that it is less than the \$22,890 received last year.

The City Manager notified Council of the receipt of the quarterly Comcast franchise fee in the amount of \$16,739.16.

The City Manager read a letter from Alpha Fire Company out of State College, thanking our station for their help.

UNFINISHED BUSINESS

Council considered Ordinance No. 2021-09 amending the City Code Vehicle & Traffic to remove the 4-way blinking traffic signal at W Main and First Streets. The City Manager provided a letter from resident, Bonnie Rosamilia, regarding the blinking light. Ms. Masorti also received several comments regarding the removal of the light and asked for clarification regarding the reason for the removal. The City Manager explained that the cost of repair was over \$4,000 but less than \$10,000, and that if Council chooses to retain the light the funds could potentially come from the Capital Projects Fund. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the ordinance was adopted on second reading.**

Council considered Ordinance No. 2021-10 setting the wages & salaries of nonunion employees for 2022. **On a motion made by Mr. Morris, seconded by Ms. Masorti, and carried by a vote of 6-0, with Mr. Conklin abstaining, the ordinance was adopted on second reading.**

NEW BUSINESS

Council considered the appointment of Jacqueline Conklin as Health Officer for the City of Lock Haven. **On a motion made by Ms. Masorti, seconded by Mr. Morris, and carried by a vote of 6-0, with Mr. Conklin abstaining, Ms. Conklin was appointed Health Officer.**

Council considered Ordinance No. 2021-13, "Wireless Communication Facilities" amending Chapter 410 "Zoning" Article XX "Supplemental Regulations". **On a motion made by Mr. Di Costanzo, seconded by Mr. Morris, and carried by a vote of 6-1, with Mr. Conklin voting in opposition, the ordinance was adopted.** Second reading of the ordinance and potential adoption will be at the December 6, 2021, regular meeting of City Council.

Council considered Ordinance No. 2021-11 setting the budgeted amounts for the 2022 fiscal year (January 1 to December 31), and Ordinance No. 2021-12 setting the real estate tax millage rate for the 2022 fiscal year. **On a motion made by Mr. Conklin, seconded by Mr. Di Costanzo, and carried unanimously, the ordinances were adopted on first reading.** Second reading of the ordinances and potential adoption will be at the December 6, 2021, regular meeting of City Council.

PUBLIC HEARING ON THE 2022 PROPOSED BUDGET

Mayor Long stated that the purpose of the hearing is to afford the public an opportunity to comment and make observations on the recommended budget as reflected in Ordinances 2021-11 and 2020-12.

The City Manager addressed Council regarding the General Fund, noting that at the time of printing, the 2022 Fiscal year will end with a fund balance of only \$23,697, and that revenues continue to lag due to the pandemic and its economic impact locally, with the city experiencing a loss of about \$200,000 estimated revenue towards the General Fund in 2021. The City Manager also explained that the 2022 proposed budget keeps the wishes of Council by not requesting to raise real estate taxes for 2022 but stressed that is extremely likely that city real estate tax will see an increase in millage for 2023.

The City Manager further explained that the City Manager is enabled by the City's Code to vary from the adopted budget by no more than 5% of each fund, and that this varies from \$13,424 in the Airport fund, to \$273,672 in the General Fund. The budget before the community and Council for its consideration is in support of the services that the city provides for our residents and neighbors, and in support of the hard-working employees who answer the call of public service.

The City Planner and Economic Developer addressed Council regarding the Economic Development Budget, discussing the action items accomplished in 2021, and the goals for the Department in 2022.

The Director of Community Life addressed Council regarding the Community Development budget, discussing the action items accomplished in 2021, and the goals for the Department in 2022.

There were no comments from residents in attendance.

Members of Council did not have any questions regarding the Economic or Community Development budgets, but thanked the City Manager, City Planner, and Director of Community Life for their work this year.

OTHER MATTERS

There were no other matters brought before Council.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:57 p.m., the meeting was adjourned.

Mayor

City Clerk

City Council Meeting November 15, 2021

City Council met in person for a special session on Monday November 15, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alex Di Constanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long, with Mr. Byerly attending virtually over zoom conference call. Also, in attendance was City Manager Gregory Wilson, Director of Public Works Tony Stopper, Streets and Stormwater Foreman Kyle Dale, Instrumentation Tech Caleb Rogers, Chief Operator Dave Sorgen, and Director of Community Life Kasey Campbell.

Guests in attendance were Tyler Barth, Principle of Robb Elementary, Kira Rosamilia, representing Downtown Lock Haven, Inc., Laura Jameson and Bethany Bartlett from the Express.

COUNCIL MINUTES

On a motion made by Mr. Morris, seconded by Mr. Byerly and carried unanimously, the minutes of the November 8, 2021, meeting were approved.

PUBLIC COMMENT

The City Manager presented Council with a letter from Ms. Joann Bowes, regarding Erie Alley. The Public Works Director is working on addressing the issues.

CORRESPONDENCE

Mr. Barth and Ms. Rosamilia requested permission to use the E Main St parking lot on December 10 for their annual Holiday concert. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Citizens Hose Fire Company requested the use of Leather Alley for their Annual Christmas Tree sale from November 26 to December 28, 2021. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

The City Manager presented Council with a response from the Lock Haven City Authority regarding funding requests for capital projects, and also provided a memo to Council giving a history of the Lock Haven City Authority and the relationship between the City and the water and sewer reserves of the authority. The City Manager recommended that Council request the City Authority cover the cost of maintenance of the authority's tank at Cummings Village at the completion of the bid specification by Gwin Dobson & Forman from the authority's water reserve funds. The City Manager also recommended to Council that a letter be sent to the

authority informing the authority that because of the deficiency in the city's sewer fund, the city will not be in a position to make a lease payment this year beyond the final repayment of the BioWin study. The City Manager also recommended to Council to advise the authority that if the authority wishes to continue participation in the lawsuit, all invoices received on or after January 1, 2022 for legal services in 2022 must be paid by the authority from its Sewer Reserve Fund Balance in order to provide fiscal relief to the city and its partners. **On a motion made by Ms. Masorti, seconded by Mr. Conklin, and carried unanimously, Council agreed to respond to the authority that the city will not be making a lease payment beyond the final repayment, and will continue discussions regarding the legal services payments.**

The City Manager notified Council of the opening of nominations for the 2022 Governor's Awards for Local Government Excellence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC HEARING ON THE 2022 PROPOSED BUDGET

The Mayor provided the following statement: the purpose of the hearing is to afford the public an opportunity to comment and make observations on the recommended budget as reflected in Ordinances 2021-11 and 2020-12.

Members of Council were given the opportunity to ask questions to the Streets and Stormwater Foreman, the Director of Public Works, the Instrumentation Technician, and Chief Operator of the Sewage Treatment Plant regarding the 2022 General Fund Public Works Budget proposal, and the Enterprise Funds Public Works Budget proposal. The City Manager also answered questions from Council regarding the General Fund.

There were no comments from residents in attendance.

Council thanked the public works crew members for their hard work throughout the year.

OTHER MATTERS

There were no other matters brought before Council.

ADJOURNMENT

Upon motion by Mr. Morris, at 9:02 p.m., the meeting was adjourned.

**City Council Meeting
November 22, 2021**

City Council met in person for a regular session on Monday November 22, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alex Di Costanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long, with Mr. Byerly attending virtually over zoom conference call.

Also, in attendance was City Manager Gregory Wilson, Director of Licenses and Permits, Cyndi Walker, Chief of Police Kristin Smith, Fire Administrator & Chief Robert Neff, City Planner and Development Coordinator Abbey Roberts, and Director of Community Life Kasey Campbell.

COUNCIL MINUTES

On a motion made by Mr. Byerly, seconded by Mr. Di Costanzo and carried unanimously, the minutes of the November 15, 2021, meeting were approved.

PUBLIC COMMENT

There were no public comments.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Council considered the approval of a Commercial Loan to Leo's Italian and Specialty Foods in the amount of \$18,000.00 for utility repair and equipment. **On a motion made by Mr. Di Costanzo, seconded by Ms. Masorti, and carried unanimously, the loan was approved.**

Council considered the forwarding of a request from 509 E Main Street, LLC. for the consideration of a change of zoning to extend the Central Business District. The City Manager explained that the action would make nine currently conforming properties non-conforming, to benefit the property making the request. To initiate the process Council will need to forward the

request to the planning commissions for their review. The alternative is for the property owner to request a use variance from the Zoning Hearing Board. The Director of Licensing and Permits answered questions from Council and clarified that the property is conforming as a church, and all nine properties as they are now are conforming. **On a motion made by Mr. Stevenson, seconded by Mr. Byerly, and carried unanimously, Council moved to forward the request to the commissions for their review and recommendation.**

PUBLIC HEARING ON THE 2022 PROPOSED BUDGET

Mayor Long commented that purpose of the hearing is to afford the public an opportunity to comment and make observations on the recommended budget as reflected in Ordinances 2021-11 and 2020-12.

Members of Council were given the opportunity to ask questions to Director of Permits and Licensing regarding the 2022 Codes and Zoning Budget proposal.

Members of Council were given the opportunity to ask questions to the Chief of Police regarding the 2022 Parking and Police Budget proposal.

Members of Council were given the opportunity to ask questions to the Fire Administrator regarding the 2022 Fire Department Budget proposal.

The City Manager presented Council with information regarding the option to increase taxes through raising the real estate millage and explained the impact of tax-exempt properties on properties that do pay real estate tax throughout the community. **On a motion made by Mr. Conklin, seconded by Mr. Morris, and carried unanimously, Council agreed to send communication to the County requesting that the commissioners set aside funding in their budget to provide for a reassessment of county real estate.**

There were no comments from residents in attendance.

OTHER MATTERS

There were no other matters brought before Council.

ADJOURNMENT

Upon motion by Mr. Morris, at 8:41 p.m., the meeting was adjourned.

Mayor

City Clerk

**City Council Meeting
December 6, 2021**

City Council met in person for a special session on Monday December 6, 2021, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Douglas Byerly, Richard Conklin, Alex Di Constanzo, Barbara Masorti, Richard Morris, Steve Stevenson, and Mayor Joel Long, with Mr. Byerly attending virtually over zoom conference call. Also, in attendance was City Manager Gregory Wilson, Director of Licenses and Permits Cyndi Walker, and Director of Community Life Kasey Campbell, and Council-Member-elect Jeff Brinker.

COUNCIL MINUTES

On a motion made by Mr. Morris, seconded by Mr. Byerly and carried unanimously, the minutes of the November 22, 2021, meeting were approved.

PUBLIC COMMENT

There were no public comments.

CORRESPONDENCE

The City Manager notified Council of the distribution of State Police fines to the city in the amount of \$1,885.15.

The City Manager notified Council and the public of Comcast rate change as well as the Comcast program change.

Council received a letter from Castanea Supervisors regarding 501 Nittany Road, an uninhabited home owned by the city. The City Manager informed Council that city crews have assessed the property and ensured that the property has been secured.

Council received a response from Commissioner Snyder regarding reassessment of real estate in the County budget.

The City Manager notified Council of the successful candidates for the 2021 November election, to be sworn in on Thursday, December 30, 2021.

The City Manager provided correspondence from the owners of Dickey Realty LLC, offering Council, Dickey Elementary for the price of \$1.00. With Council's approval, the City Manager will send this request to the Redevelopment Authority for its consideration. **On a**

motion made by Ms. Masorti, seconded by Mr. Di Costanzo, and carried unanimously, Council approved sending the request to the Redevelopment Authority.

UNFINISHED BUSINESS

Council considered Ordinance No. 2021-11 setting the budgeted amounts for the 2022 fiscal year (January 1 to December 31). The City Manager made a statement explaining the increase of taxes, and the reasoning behind the increase. Mr. Stevenson applauded the efforts of the City Manager and staff, during the yearly budget process. Mr. Stevenson explained that six years is a long time to go without raising taxes and recommended to Council in the future looking at smaller increases gradually, rather than all at once. Mr. Byerly commented that this is not the right time economically to raise taxes of our residents and proposed looking at other areas to make cuts to the budget and add revenue. Mr. Conklin stated that he reviewed Mr. Byerly's proposal that he had emailed to Members of Council and felt that some of the areas suggested have been proven across the state to be detrimental to municipalities. The City Manager explained that next year, Council can discuss looking into the tax-exempt organizations, and examining options for revenue. Ms. Masorti agreed that it is a bad time to raise taxes, however, the city has no immediate options for additional revenue. **On a motion made by Mr. Stevenson, seconded by Mr. Di Costanzo, and carried by a vote of 6-1 with Mr. Byerly voting in opposition, the ordinance was adopted.**

Council considered Ordinance No. 2021-12 setting the real estate tax millage rate for the 2022 fiscal year. **On a motion made by Mr. Morris, seconded by Mr. Conklin, and carried by a vote of 6-1 with Mr. Byerly voting in opposition, the ordinance was adopted.**

PUBLIC HEARING REGARDING ORDINANCE No. 2021-3

Council considered Ordinance No. 2021-13 "Wireless Communication Facilities" amending Chapter 410 "Zoning" Article XX "Supplemental Regulations". The Director of Licensing and Permits was present to answer any questions from council. Mr. Conklin does not believe the location of the towers will improve the quality of life for our residents. **On a motion made by Mr. Morris, seconded by Mr. Di Costanzo, and carried unanimously, the ordinance was adopted.**

NEW BUSINESS

Council considered Resolution No. 2021-43 adopting the 2022 Fee Schedule. **On a motion made by Mr. Stevenson, seconded by Mr. Morris, and carried unanimously, the resolution was adopted.**

Council considered Resolution No. 2021-44 to enter the Pennsylvania settlement with opioid manufacturers and distributors. Funds received will be used for education and prevention programs in the community to prevent future opioid addictions. **On a motion made by Mr. Conklin, seconded by Mr. Di Costanzo, and carried unanimously, the resolution was adopted.**

Council considered setting the date for the 2022 organizational meeting of City Council for Monday, January 3, 2022. **On a motion made by Ms. Masorti, seconded by Mr. Stevenson, and carried unanimously, the date was set for January 3, 2022.**

Council considered the cancellation of the December 20 regular meeting of Council. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the December 20, 2021 meeting was cancelled.**

OTHER MATTERS

Mr. Di Costanzo presented an idea for Council to consider, regarding a “Designated Outdoor Refreshment Area”, allowing patrons of businesses to carry their alcoholic beverages while shopping. Council discussed the possibility and requested city staff look into the Pennsylvania laws and liability for such an event to occur. **On a motion made by Mr. Di Costanzo, seconded by Mr. Conklin, and carried unanimously, city staff will further examine the request.**

Mr. Morris urged residents to get vaccinated against COVID-19, and follow the necessary guidelines to bring the infection rates down.

Mr. Stevenson thanked Mr. Di Costanzo for his efforts and his time spent on Council, and Mr. Di Costanzo thanked Council and the public, and stated that he will continue to participate in events to improve the city.

ADJOURNMENT

Upon motion by Mr. Morris, at 7:48 p.m., the meeting was adjourned.

Mayor

City