

City Council Meeting July 1, 2024

City Council met in person for regular session on Monday July 1, 2024, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance was City Manager Greg Wilson, City Planner and Development Coordinator Abbey Roberts, and Director of Community Life Kasey Campbell. Guests in attendance were Joshua Hudson, Emily Wright of the Record, Elsa Winch, Carl Williamson, Catrina Armstrong, and Kristen Conklin.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the minutes from the June 17, 2024 meeting were approved.

PUBLIC COMMENTS AND REQUESTS

Council considered Res. No. 2024-20 banner request for Ross Library Annual Book Sale. **On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, the resolution was adopted.**

Council considered the annual requests from the Lock Haven Regatta Foundation for the closure of E Water Street for the Labor Day Regatta. **On a motion made by Dr. Brinker, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Council considered the request for a donation to Hope's Dream Rescue & Sanctuary for their Trap-Neuter-Return program in the city. Catrina Armstrong from Hope's Dream Rescue and Sanctuary presented to Council and answered questions regarding the request. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the request was approved in the amount of \$2,500.00, contingent on the funds being used only in the City of Lock Haven, with a three-month review to provide an update, at which time Council will consider additional funding if necessary.**

Council considered the of use of Triangle Park by the Clinton County Pride Alliance and Roads to Peace for Pride in the Haven rain date of July 21, 2024. **On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

Council considered Ordinance No. 2024-02 providing for the widening of a portion of James Alley. **On a motion made by Mr. Conklin, seconded by Ms. Brannan, and carried unanimously, the ordinance was adopted on second reading.**

Council considered Ordinance 2024-03 amending the bylaws of the Ross Library. **On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, the ordinance was adopted on second reading.**

Council considered the award of the 2024 Patching Project to WYDE Excavation for \$95,034.00. The City Planner and Development Coordinator answered questions from Council regarding the project and the bid. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the bid was awarded to WYDE Excavation.**

Council considered Resolution 2024-21 Traffic Signal Maintenance Agreements as part of the PennDOT Green Light Go grant for Bellefonte & Second Ave lighting. **On a motion made by Ms. Alexander, seconded by Ms. Brannan, and carried unanimously, the resolution passed.**

Council was notified of the award of \$20,000 state WalkWorks grant. The City Planner and Development Coordinator explained the intended use of funds for the project and answered questions from council regarding the projects.

Council was provided an update on the Hoberman playground Kaboom build, and the public was encouraged to sign up to volunteer for Build Day on August 3, 2024.

Council was provided an update on the 2024 Opioid settlement funds distribution which will now include additional funds from the “Wave 2” of settlements including with Wal-Mart, Walgreens, and CVS.

NEW BUSINESS

Council was notified of 2023 Act 13 allocation in the amount of \$12,899.77.

OTHER MATTERS

Council received the Ohl progress reports, CCCWFA minutes of June 26,2024, and the PML Municipal Report – Lock Haven article.

After having read the minutes of the most recent meeting of the Central Clinton County Water Filtration Authority, Mr. Stevenson stated that he had questions about the membership of the authority and how each member voted on the offer from the city for that entity to take over the shared capital improvements for the water system.

The City Manager provided an update on the hiring of an Assistant City Manager and stated that another interview with a potential candidate was being held this week.

Mayor Long encouraged the public to attend the Summer Concert Series on Fridays and Saturdays this summer.

Mayor Long also notified the public that the Clinton County Courts will be doing a sealing project in the alley and parking lot.

ADJOURNMENT

Upon motion by Ms. Alexander, at 7:44 p.m., the meeting was adjourned.

City Council Meeting July 15, 2024

City Council met in person for regular session on Monday July 15, 2024, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance was City Manager Greg Wilson, City Planner and Development Coordinator Abbey Roberts, and Director of Community Life Kasey Campbell. Guests in attendance were Joshua Hudson, Bre Reynolds, Elsa Winch, Alex DiCostanzo, Aly DiCostanzo, Micah Clausen, Nils Mantzoros, and Emily Wright of the Record.

COUNCIL MINUTES

On a motion made by Ms. Masorti, seconded by Dr. Brinker, and carried unanimously, the minutes from the July 1, 2024 meeting were approved.

PUBLIC COMMENTS AND REQUESTS

Nils Mantzoros addressed council and requested more communication with the Through the Fence agreement with the pilots. The City Manager explained that the city solicitor had contacted each pilot and their attorneys regarding the Through the Fence agreement and that no update has been made as the city still awaits the response from the FAA to the agreement's review.

Joshua Hudson addressed Council regarding recent vandalism of city property with white supremacist propaganda. The City Manager explained that the police are investigating, and employees, council members, and residents have been removing stickers throughout town since it was first reported to the city.

Council considered a request from Servant Keeper PC for the use of Hanna Park Pickleball courts on July 16, 2024 for an employee Pickleball tournament. **On a motion made by Dr. Brinker, seconded by Ms. Brannan, and carried unanimously, the request was approved.**

Council considered a request from Living Hope Church, for the use of the Tiger Den on August 3, 2024 for a community outreach and back to school celebration. **On a motion made by Dr. Brinker, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

The City Manager provided an update on the Airport Advisory Committee, regarding discussions between the city, county, and airport representatives. County and City representatives are working towards an agreement to sustain long-term supportive operations at the airport, which will be publicly discussed and adopted by each entity. The plan would need approval from PennDOT Bureau of Aviation and the Federal Aviation Administration for compliance with their rules and regulations, which will include an opportunity for public input. Ms. Masorti, a member of the Airport Advisory Subcommittee, explained that everyone has the same goal of finding the best use for the airport.

The City Manager provided a response from the CCCWFA to City Council regarding Council, turning down Council's offer to have the filtration authority take over the planning, administration, and funding of future shared water capital projects.

The City Manager provided Council with a copy of the correspondence to Castanea Township regarding city's discovery of an abandoned Castanea stormwater intake and line. The City Manager explained that after hiring separate entities investigate the water leak, the abandoned stormwater line was discovered and may be the cause of the water issues in that area.

NEW BUSINESS

Council considered the conditional approval of Commercial Loans from the City of Lock Haven, pending the approval from the Commercial Loan Committee at their regular meeting on Thursday July 18, 2024. The first loan considered for approval was for Luxe and Lace in the amount of \$30,000.00. **On a motion made by Ms. Brannan, seconded by Mr. Conklin, and carried unanimously, the loan was approved on the condition that it is approved by the Commercial Loan Committee.** The second loan considered for approval was for Two Maidens, LLC in the amount of \$28,000.00. **On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, the loan was approved on the condition that it is approved by the Commercial Loan Committee.**

Council considered Resolution No. 2024-22 providing for the closure of Sarah's Alley through October 31, 2024. **On a motion made by Mr. Conklin, seconded by Mr. Stevenson, and carried unanimously, the resolution passed.**

The City Manager provided photos of a recent volunteer project done by John Powell, of Powell Metal Polishing, restoring the plaque located at Veteran's Bridge.

The City Manager informed Council and the public of the recognition of Chief Rickard for the Patriot Award, which will be presented by Army Sgt. Brad Coder, who nominated Chief Rickard for the award.

OTHER MATTERS

Council received the Ohl progress reports, and a letter from Roads to Peace, as well as correspondence from Swelbar Zhong. The City Manager answered questions regarding the Ohl Dam project.

The Director of Community Life invited Council and the Public to attend the Summer Concert on Sunday, July 21, at 6:30 p.m., where WNEP's Joe Snedecker will be kicking off his Go Joe 27 Bike Ride across PA.

Mayor Long invited everyone to attend Summer Concerts every Friday and Sunday evening.

Ms. Masorti invited the public to attend the next Walk with Council, at 9:00 a.m. on August 10, meeting at the Lock Haven Catholic School parking lot.

ADJOURNMENT

Upon motion by Council Member Alexander, at 7:31 p.m., the meeting was adjourned.

City Council Meeting August 5, 2024

City Council met in person for regular session on Monday, August 5, 2024, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Tami Brannan, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long. Absent was Council Member Heather Alexander.

Also in attendance was City Manager Greg Wilson, City Planner and Development Coordinator Abbey Roberts, Director of Licensing and Codes, Cyndi Walker, Planner I Carter Simcox, Property Maintenance Officer Caleb Rogers, and Director of Community Life Kasey Campbell. Guests in attendance were Joshua Hudson, Elsa Winch, Micah Clausen, and Emily Wright of the Record.

PUBLIC COMMENTS AND REQUESTS

Council considered a request from Downtown Lock Haven, Inc. for the use of Triangle Park, E Main Street Parking Lot, Fallon and Sarah's Alley for an event on October 5, 2024 in collaboration with The Apothecary. **On a motion made by Mr. Conklin, seconded by Ms. Brannan, and carried unanimously, the request was approved.**

Council considered a request from the Venture Crew 007 Susquehanna Council of Boy Scouts of America, on May 15-18, 2024. Approval would require a resolution placed on the August 19, 2024 agenda to waive some provisions of the Lock Haven City Code Chapter 298 Park Rules and Regulations. **On a motion made by Ms. Brannan, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

Council considered Ordinance No. 2024-04, amending Chapter 376 "Registration of Vacant Buildings" to the Lock Haven City Code. Council was given the opportunity to ask questions to Kevin Sidella, regarding the registration of vacant buildings and using HERA Property Registry to build a database of all the parcels in the city. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the Ordinance was adopted.** Second reading of the Ordinance and potential final adoption will take place as part of the August 19, 2024 regular meeting.

Council considered the authorization of participation in the Police Department Co-Responder program. The City Manager explained the grant-funded program and is free for the City, through the Center for Community Resources, and is a Clinton County based, Co-responder program, an initiative of Police Mental Health Collaborative. Ms. Masorti requested feedback from the program as it is participated in. **On a motion made by Mr. Conklin, seconded by Ms.**

Brannan, and carried unanimously, the authorization was granted to participate in the program.

Planner I Carter Simcox presented Council with the schedule of the 2024 CDBG program.

NEW BUSINESS

Council was notified of the Boni, Zack, & Snyder filing on the city's behalf against Express Scripts, Optum RX, Indivior, Myland, and KVK Tech as a litigating subdivision. These funds would be used for opioid remediation in the City of Lock Haven.

Council was updated on the Tax Collection Committee's weighted vote tally.

Council considered the authorization to solicit bids for the 2024 garbage and sludge removal agreements effective 1/1/2025. **On a motion made by Dr. Brinker, seconded by Ms. Masorti, and carried unanimously, the authorization was granted.**

Council considered the nomination of PA Municipal League voting delegates. On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, Mr. Stevenson was appointed as the voting delegate, with Mr. Conklin appointed as the alternate delegate.

OTHER MATTERS

Council was given the Lock Haven Patriot Award press sheet, Tax Collection Committee annual audit results, and an Update on the E Church St sewer main replacement project.

Council congratulated staff and the community on the KaBoom playground build, and the City Planner and Development Coordinator provided an update and recap of the playground build.

ADJOURNMENT

Upon motion by Dr. Brinker, at 7:31 p.m., the meeting was adjourned.

City Council Meeting August 19, 2024

City Council met in person for regular session on Monday August 19, 2024, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance was Director of Codes and Licensing Cyndi Walker, City Planner and Development Coordinator Abbey Roberts, and Director of Community Life Kasey Campbell. Guests in attendance were Joshua Hudson, Bre Reynolds, Elsa Winch, Alex DiCostanzo, Micah Clausen, Carl Williamson, and Emily Wright of the Record.

COUNCIL MINUTES

On a motion made by Ms. Masorti, seconded by Mr. Conklin, and carried unanimously, the minutes from the July 15 and August 1, 2024 meeting were approved.

PUBLIC COMMENTS AND REQUESTS

Alex DiCostanzo addressed Council regarding his concerns as a business owner with the street closures, specifically siting issues with the LH Jams Fest closure, stating that only one block was occupied, and there was no foot traffic for the rest of the businesses effected by the closure. Mr. DiCostanzo requested that businesses be communicated with and asked that they be more involved in the planning of street closures.

Carl Williamson addressed Council regarding a meeting between the City, the County and a group of pilots, and asked to clarify statements made in the meeting.

Council considered a request from Downtown Lock Haven, Inc., for the use of the light poles downtown for a scarecrow decoration contest, monitored and organized by the Downtown Manager, Melissa Dally. **On a motion made by Ms. Brannan, seconded by Ms. Alexander, and carried unanimously, the request was approved.**

Council considered a request from Living Hope Church for the use of Triangle and Memorial Parks for church services while their church is being renovated. The City Planner clarified one park will be used, not both, depending on conflicts with scheduling, as well as rain. **On a motion made by Ms. Masorti, seconded by Ms. Alexander, and carried unanimously, the request was approved.**

Council considered the approval of Farm-City Family Festival sign placement in Hanna Park. Mr. Stevenson expressed concern that the sign be placed back far enough to not infringe

upon driver's line of sight on Susquehanna Avenue. **On a motion made by Dr. Brinker, seconded by Mr. Conklin, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

Council considered Ordinance No. 2024-04 amending Chapter 376 "Registration of Vacant Buildings" to the Lock Haven City Code. The Director of Codes and Licensing answered questions regarding the ordinance. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the ordinance was passed on second reading.**

Council considered Resolution No. 2024-23 amending the Schedule of Fees. The Director of Codes and Licensing answered questions regarding the resolution. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the resolution was approved with amendments to the wording made by Mr. Stevenson.**

Consideration of Resolution No. 2024-24 Rules & Regulations for Parks. **On a motion made by Mr. Stevenson, seconded by Ms. Brannan, and carried unanimously, the resolution was approved, as amended to read only the removal of dead trees on the ground.**

Council considered the award of the Keystone Grant funded Ross Library HVAC replacement to Redmond's for \$61,592. **On a motion made by Ms. Brannan, seconded by Dr. Brinker, and carried unanimously, the bid was awarded to Redmond's.**

The City Planner notified Council and the public of the creation of the Active Transportation Plan steering committee and encouraged anyone interested in joining the committee to contact the planning department.

NEW BUSINESS

Council considered their annual donation to the Lock Haven Fire Department Halloween Parade. **On a motion made by Mr. Stevenson, seconded by Dr. Brinker, and carried unanimously, council committed to donating \$100.00 to the Halloween parade.**

Council was notified of the Comcast second quarter franchise fee in the amount of \$22,855.43.

OTHER MATTERS

Mayor Long provided an update from the City Authority meeting.

Ms. Masorti notified the public that bicycles are not to be ridden on the sidewalks, they should be ridden on the street following traffic laws.

ADJOURNMENT

Upon motion by Ms. Alexander, at 7:40 p.m., the meeting was adjourned.

**City Council Meeting
September 9, 2024**

City Council met in person for regular session on Monday September 9, 2024, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abbey Roberts, Planner I Carter Simcox, and Director of Community Life Kasey Campbell. Guests in attendance were Joshua Hudson, Jim Russo, Robert Neff, Micah Clausen, Greg Mayes, Jo Ann Bowes, and Emily Wright of the Record.

COUNCIL MINUTES

On a motion made by Ms. Brannan, seconded by Ms. Masorti, and carried unanimously, the minutes from the August 19, 2024 meeting were approved.

PUBLIC COMMENTS AND REQUESTS

Jo Ann Bowes addressed Council, presenting pictures and a letter, regarding Erie Alley between 220 W Water St and 228 W Water Street between W Water and Jordan's Alley. Ms. Bowes expressed concerns with the potholes that cause damage to cars and make it difficult to navigate the alley. Council agreed to look at future paving projects and funding to make repairs to Erie Alley.

Council considered the approval of the use of Zindel Park on August 28, 2024 for a Mycology Mushroom hike. The Director of Community Life with work with the organizers to ensure rules and regulations of the park are adhered to. **On a motion made by Dr. Brinker, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Council considered the approval of the closure of E Water Street, in front of Veteran's Park, for a ribbon cutting and rededication ceremony for Veterans Park, sponsored by Hargers Utility Charities and Vetforce. **On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

Council considered Resolution No. 2024-25, exercising the city's legal right under the Municipal Authorities Act to control actions of the Lock Haven City Authority in areas including, but not limited, the authority's ability to buy or sell water real estate or other assets, and the expenditure of water funds. Greg Mayes asked a question regarding the memorandum of understanding, and the City Manager explained that the MoU will be provided to solicitors for review. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the resolution passed.**

Council considered the award of garbage removal services to JJ Peter's Inc. for \$11, 556.00 for city garbage services. **On a motion made by Ms. Brannan, seconded by Ms. Alexander, and carried unanimously, the award was granted to J.J. Peters.**

NEW BUSINESS

Council considered Resolution No. 2024-26, authorizing the transfer of 120 E Church St fire station to Eastside Fire Rescue. Robert Neff addressed Council and answered questions regarding the intent of the use of the station, and the City Manager explained that should the Fire Station choose to move, the building will be transferred back to the City. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the resolution passed.**

The Planner I led Council in the 2024 CDBG work session, notifying Council that no non-profits applied for funding, and the planning department recommends the funding go towards paving projects, and the outline of the projects was presented to Council. The final hearing will take place on October 7, 2024.

Council considered Resolution No. 2024-27, stating that we support the County in being “Broadband Ready”. The City Planner was present to answer questions regarding the resolution. **On a motion made by Ms. Brannan, seconded by Dr. Brinker, and carried unanimously, the resolution passed.**

Council considered the appointment of GIS Technician Jon Hart as an employee representative on the city’s state-certified safety committee. On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, Jon Hart was appointed to the safety committee.

Council was provided an update on the Keller Dam spillway joint repairs, which will be a temporary fix until the full repairs can be completed. The City Manager answered questions from Council and Greg Mayes regarding the project.

Council was notified of the 2024 tax sale.

OTHER MATTERS

Council was provided reports of the CCCWFA meeting, the CCCWFA 2023 audit results, a request of LHCA for leak detection proof of purchase, response to LHCA for leak detection purchase, minutes of the June 26, 2024 Town and Gown meeting, the Wings over Piper donation, and notified of the New Year’s Eve event at the Son’s of Italy.

ADJOURNMENT

Upon motion by Ms. Alexander, at 7:28 p.m., the meeting was adjourned.

City Council Meeting
September 23, 2024

City Council met in person for regular session on Monday September 23, 2024 in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Joel Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson and Mayor Joel Long.

Also in attendance was Director of Permits and Licensing, Cyndi Walker and Planner I Carter Simcox. Guests in attendance were Micah Clausen and Emily Wright of the Record.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Mr. Brinker, and carried unanimously, the minutes from the September 9, 2024 meeting were approved.

PUBLIC COMMENTS AND REQUESTS

Council considered the approval of the use of Zindel Park on February 1, 2025 for the annual Frozen Snot trail run. The proposed route is the same as the approved route from last year and the Director of Community life will work with the organizers to ensure rules and regulations of the park are enforced. **On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

Council considered the approval of engineering costs presented by Gwin Dobson and Foreman for the Castanea Dam removal project. The engineering costs of the project are the only aspect that will not be covered by the DEP High Hazard Potential Dam Grant. As a requirement of eligibility for the grant, the city must have the engineering of the removal completed in advance. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the engineering cost from Gwin Dobson and Foreman was approved.**

Council considered Resolution 2024-28, affirming the city's continued participation in the Sustainable Pennsylvania Certification program. **On a motion by Ms. Brannan, seconded by Mr. Conklin, and carried unanimously, the resolution passed.**

Council was provided an update grant funding received through the PA Council on the Arts and the additional funding received from the Clinton County Visitors Bureau and Tourism Agency. Dripped on the Road (DOTR) is a travelling artist residency consisting of 3 artists and 2 directors will be in Lock Haven from October 1 – 15 to paint 4 murals. The murals will be located Haven Wash Station, M&J Supply, the Roxy Theater and the Ross Library. The group also plans to host the following other activities while in the city:

October 8 – DOTR Documentary showing at the Roxy
October 11 – DOTR Gallery and Artist Showing at the Station Gallery
October 14 – DOTR Mural Tour at mural sites, starting at the Ross Library

Council was provided with the tax assessment appeal for SV Propco, LLC (formerly Susque View) at 22 Cree Drive. By court order from the Clinton County Court of Common Pleas, the assessment of the property shall be listed as follows:

| <u>Tax Year</u> | <u>Assessment</u> |
|-----------------|-------------------|
| 2023 | \$5,208,840 |
| 2024 | \$4,799,340 |
| 2025 | \$4,488,120 |

NEW BUSINESS

Council was provided with information for the three property owners in the city that will be appearing before the Clinton County Board of Assessment and Revision on October 21, 2024 beginning at 1:30, to appeal their taxes. Those property owners include the Masonic Temple, Reichley Realty and Duane Conklin.

Council heard that the city was given notice from the Pennsylvania Auditor General that they will be receiving two direct deposits in the month of September. The first will be a deposit of \$35,986.83 from the 2024 Commonwealth State Aid allocation supporting the volunteer fire relief association. The second will be from the General Municipal Pension System State Aid in the amount of \$381,593.86 which must be transferred to the city's pension plan.

City Council heard a request for additional funding in 2025 for the Lock Haven Area Flood Protection Authority. The request was via a letter from the LHAFPA Director, Richard Marcinkevage which stated that due to rising costs and staff time, they were asking for \$5,000 to be allocated to their cause in the 2025 budget. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Council was provided with a letter from the Clinton County Water Filtration Authority offering to provide up to \$400,000 towards the final design of Keller Dam. The letter indicates that this amount, combined with the \$350,000 offered by Lock Haven City Authority would allow for design to begin immediately without the use of bank or bond financing by the city.

Council was also provided with a letter from the Central Clinton Water Filtration Authority requesting an in-person meeting with CCCWFA, Suburban Water Authority, the City Authority, city council and Gwin Dobson and Foreman to answer several questions posed by the CCCWFA regarding proposed projects involving the water system. After a brief discussion among council members, the board agreed to the meeting as requested.

OTHER MATTERS

Council was provided with a flyer from the Clinton County Historical Society advertising for their spaghetti dinner to be held October 2, 2024 at the Sons of Italy.

ADJOURNMENT

Upon a motion by Mr. Brinker, the meeting was adjourned at 7:30 PM.

City Council Meeting October 7, 2024

City Council met in person for regular session on Monday October 7, 2024, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance were City Manager Gregory Wilson, City Planner and Development Coordinator Abbey Roberts, Planner I Carter Simcox, and Director of Community Life Kasey Campbell. Guests in attendance were Joshua Hudson, Jim Russo, Robert Neff, Micah Clausen, Greg Mayes, Jo Ann Bowes, and Emily Wright of the Record.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Ms. Alexander, and carried unanimously, the minutes from the September 23, 2024 meeting were approved.

PUBLIC COMMENTS AND REQUESTS

Council considered a request for the use of Zindel Park for a 5k/10k race on October 12, 2024. **On a motion made by Ms. Masorti, seconded by Ms. Alexander, and carried unanimously, the request was approved.**

Council considered a request from Downtown Lock Haven for Haven Holidays events, including the decoration of light poles, Triangle and Canal Parks, the use of Triangle Park for the Tree Lighting Ceremony on November 24, the use of Sarah's Alley for Live Reindeer on November 30, and the closure of E Main Street on November 30 for the annual Holiday Parade. **On a motion made by Ms. Masorti, seconded by Mr. Stevenson, and carried unanimously, Council approved placing the request on the October 21 meeting agenda for consideration.**

Council considered a request for the use of Zindel Park on September 20, 2025 for the Boulder Beast trail race. **On a motion made by Ms. Brannan, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Council considered a request from Shaun Dale, owner of the Old Corner, for the closure of Grove Street, from Willards Alley to E Church Street, every weekend from Memorial Day to Labor Day. The closures are for outdoor dining and live music, and will take place from 3:00 p.m. Friday to 1:00 a.m. Sunday. Shaun Dale was present to answer questions from Council regarding the closure, and stated that he did not receive any complaints directly, or have any issues with the police. Ms. Masorti requested that they receive a report from the Chief of Police for any reports made. **On a motion made by Mr. Stevenson, seconded by Ms. Alexander, and**

carried unanimously, Council approved placing the request on the October 21 meeting agenda for consideration.

UNFINISHED BUSINESS

Planner I Carter Simcox provided an update on the 2024 CDBG, and explained the public is welcome to provide comments in writing to himself by October 17, 2024 by 4:00 p.m.

The City Manager provided council with the 2024 pension contributions.

The City Manager provided an update to the Clinton Tax Collection Committee subcontractor and answered questions regarding the weighted vote system.

NEW BUSINESS

Council was notified of the 2025 estimated Liquid Fuels distribution in the amount of \$228,142.16.

Council considered the acceptance of the resignation of Gregory Wilson from the Filtration Authority Board to allow the appointment of a City Council member to the board. **On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, the resignation was accepted. On a motion made by Ms. Masorti, seconded by Mr. Stevenson, and carried unanimously as a single vote, Council Member and resident Rick Conklin was appointed to the board of the Central Clinton County Water Filtration Authority.**

Council considered the appointment of two members to serve as liaisons to the County Rec Board for organized trail development. On a motion made by Ms. Brannan, seconded by Ms. Alexander, Council members Brinker and Masorti were appointed as liaisons to the County Rec Board.

Council considered the acceptance of the resignation of Wilson Riccardo from the Ross Library Board. **On a motion made by Ms. Brannan, seconded by Mr. Stevenson, and carried unanimously, the resignation was accepted effective December 31 or sooner if a replacement is appointed.**

OTHER MATTERS

Council was provided a schedule of the Dripped on the Road events, a thank you from CU-Lock Haven for the donation of opioid settlement funds, a notice of the donation to the LHAFFA, and the LHCA agenda for October 4, 2024.

Ms. Masorti expressed appreciation to Downtown Lock Haven for the Moonlight Market on Main Street and the scarecrow decorations throughout town. Josh Hudson expressed that the alternative to the closure for the Moonlight Market seemed to work well.

Mr. Stevenson took a moment to remember Mike Flanagan and offer condolences to his family.

ADJOURNMENT

Upon motion by Ms. Alexander, at 7:32 p.m., the meeting was adjourned.

City Council Meeting October 21, 2024

City Council met in person for regular session on Monday October 21, 2024, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abbey Roberts, Planner I Carter Simcox, and Director of Community Life Kasey Campbell. Guests in attendance were Joshua Hudson, Gail Nestlerode, Ed Nestlerode, Mary Jo Johnson, Edward Englert, Richard Herman, Caren Brooks, Greg Lightner, Elsa Wench, Cathy Ballat, Buddy Borzona, Kristen Barzona, Lara Dale, Shaun Dale, Michelle McCain, Emily Wright, Micah Clausen, Nicholas Hawrylchak, Howard Karichner, Bryce Haines, and Nate Bechdel.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried unanimously, the minutes from the October 7, 2024 meeting were approved.

PUBLIC COMMENTS AND REQUESTS

Council considered a request from Downtown Lock Haven for Haven Holidays events, including the decoration of light poles, Triangle and Canal Parks, the use of Triangle Park for the Tree Lighting Ceremony on November 24, the use of Sarah's Alley for Live Reindeer on November 30, and the closure of E Main Street on November 30 for the annual Holiday Parade. **On a motion made by Ms. Brannan, seconded by Ms. Masorti, and carried unanimously, Council approved the request.**

Council considered a request from Shaun Dale, owner of the Old Corner, for the closure of Grove Street, from Willards Alley to E Church Street, every weekend from Memorial Day to Labor Day. The closures are for outdoor dining and live music, and will take place from 3:00 p.m. Friday to 1:00 a.m. Sunday. Council heard from residents, including Mary Jo Johnson, John Fisher, Ed Englert, Michelle McCain, and Richard Herman, who were opposed to the closures taking place twice a week for 15 weeks, and asked Council for a compromise, due to the noise and overall inconvenience of the closure as residents on the street. Council also heard from business owners including Nic Hawlrychak, Vincent Kishbaugh, Howard Karichner, Greg Lightner, and Ed and Gail Nestlerode, who felt their businesses were impacted negatively due to the street closures. Council agreed to work on a compromise, and encouraged other businesses to also make a request after the request guidelines have been revised. **On a motion made by Mr. Stevenson, seconded by Mr. Conklin, the request was denied, by a vote of 5-1, with Mayor Long abstaining.** Council will revisit a new request after guidelines for requests are revised at the November 4, 2024 meeting.

UNFINISHED BUSINESS

Council considered Resolution No. 2024-29, to apply for the 2024 CDBG Allocation. **On a motion made by Ms. Brannan, seconded by Ms. Alexander, and carried unanimously, the resolution passed.**

Council considered the acceptance of the recommendation for the Hoberman Phase I and II bids. **On a motion made by Dr. Brinker, seconded by Ms. Brannan, and carried unanimously, the bids were rejected,** with a plan to rebid the projects in January 2025.

NEW BUSINESS

Council was notified of the 2025 recycling service rate, in the amount of \$35,459.16. The City Manager explained that the city is reimbursed based on participation from residents, and encouraged more residents to participate in curbside recycling, and answered questions from residents and council members regarding recycling.

OTHER MATTERS

Council was provided the liaison report for the LHCA meeting, the liaison report for the CCCWFA meeting, and the PA Municipal League Peacemaker's Toolkit presentation.

ADJOURNMENT

Upon motion by Ms. Alexander, at 8:15 p.m., the meeting was adjourned.

City Council Meeting November 4, 2024

City Council met in person for regular session on Monday November 4, 2024, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abbey Roberts, Planner I Carter Simcox, and Director of Community Life Kasey Campbell. Guests in attendance were Joshua Hudson, Seth Kle, Terry Crust Jr., Melissa Dally, Ben Green, Vince Kishbaugh, Julie Daniels, Daniel McPherson, Bonnie Hannis, Brandie Teats, Bre Brannan, Ginny Council, Gail Nestlerode, Shaun Dale, Lara Dale, Lesa King, Catrina Armstrong, Micah Clausen, Nicholas Hawrylchak, Howard Karichner, and Mark Karichner.

COUNCIL MINUTES

On a motion made by Dr. Brinker, seconded by Ms. Brannon, and carried unanimously, the minutes from the October 21, 2024 meeting were approved.

PUBLIC COMMENTS AND REQUESTS

Seth Kleinle addressed Council with comments and concerns regarding street closures, and offered suggestions for Council to consider, including a request for a decibel level to be added to the noise ordinance.

Council considered the following requests for the 2025 Budget:

- Josh Hudson represented Ross Library, requesting \$38,000
- Melissa Dally represented Downtown Lock Haven, Inc. requesting
- Bonnie Hannis represented the Clinton County Historical Society, requesting \$3,000
- Katrina Armstrong represented Hope's Dream Rescue, requesting
- Roads to Peace, requesting \$1,000
- Clinton County SPCA, requesting \$10,000

UNFINISHED BUSINESS

Council considered an update to the street closure procedure, and received suggestion from the Director of Community Life, along with samples from other municipalities and their policies. Council discussed various changes to the policy, and heard from local business owners: Vincent Kishbaugh, Nic Hawrylchak, Gail Nestlerode, and Shaun Dale. **On a motion made by Ms. Brannon, seconded by Dr. Brinker, and carried unanimously, Council agreed to direct staff to create a more formal policy, based partially on the Millvale policy, to be considered at the November 18, 2024 meeting, to include one closure on a street every thirty days, and in the interim, letters of interest can be sent to the Director of Community Life, from local businesses interested in having a street closure, and Council will email the City Manager with any additional policies they would like to see added to the existing policy.**

The City Planner and Development Coordinator provided an update on new Police Department funding awards for various projects. The City Planner answered questions from Council regarding the funds and projects.

Council was notified of the award of \$14,000 to the city from the Pennsylvania Commission on Crime & Delinquency for recruitment incentives for law enforcement.

Council received Correspondence from Lock Haven City Authority reiterating final design funding of Keller Dam.

Council received the Youngdale wellfield archeological study summary.

NEW BUSINESS

Council considered Ordinance No. 2024-05, setting the 2025 wages for nonunion employees. The City Manager presented the ordinance, and answered questions from council regarding the ordinance. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the ordinance passed.**

Council considered Resolution No. 2024-30 to apply to the Main Street Matters grant, which will allow for funding for local businesses to apply to the façade grant program. **On a motion made by Dr. Brinker, seconded by Ms. Brannon, and carried unanimously, the resolution passed.**

Council received an update on the 2025 Sunset Pines continued stormwater improvements.

OTHER MATTERS

Council was provided the November Fall Leaf Pick-Up Schedule, request from Castanea Township for Hydrant replacement, and the Youngdale wellfield archeological study summary.

ADJOURNMENT

Upon motion by Ms. Alexander, at 8:21 p.m., the meeting was adjourned.

**Special Meeting of City Council
November 6, 2024**

City Council met in person for regular session on Monday November 4, 2024, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Barbara Masorti, Jeffery Brinker, and Mayor Long.

Also in attendance was City Manager Gregory Wilson, Richard Marcinkevage, James Hanna, Wilson Riccardo, Reed Mellinger, June Houser, Greg Mayes, Vince Shay, Mark Glenn, Jim Balliet, and Devin Jarrett.

PUBLIC COMMENTS AND REQUESTS

There was no public comment at this time.

UNFINISHED BUSINESS

Mr. Glenn addressed Council regarding the city's water supply dam projects, specifically Upper Castanea, Keller, and Ohl Dams, which were evaluated in 2015. He noted that all dams needed upgrades, with Ohl being the first to be completed in July, now fully compliant with DEP standards. The next project involves Keller Dam, where preliminary engineering has been completed and approvals have been received from DEP for flood flows and geotechnical work. The project is estimated to cost \$18 million and includes a new spillway and measures to address leakage and seepage issues. The Upper Castanea Dam, inactive for 30 years, was deemed unsafe by DEP in 2019 and is permanently drained and will be removed, with potential benefits including the restoration of a natural stream. Mr. Glenn also mentioned the possibility of a FEMA grant for the Upper Castanea Dam of 1.75 million dollars.

Mr. Balliet discussed the Keller Dam improvements and the supplemental water wells. The first step is to develop a supplemental source, with wells in the Youngdale area being fitted and connected during the water emergency last year. The next step is connecting the wells to the water treatment plant. The wells have the capacity to pump 1.4 million gallons a day and have good water quality. When the geological report is complete, the project will be submitted to DEP and the Susquehanna River Basin Commission for permits, with the aim to get funding through PENNVEST by the end of July. The construction is planned to start in the fall of next year and be completed the following year. The final step is to complete improvements at Keller to get the dam into compliance with the Dam Safety Act.

The Filtration Authority explained that it initiated a meeting to clarify misconceptions about the water system projects and to discuss how to approach them in a cost-effective and timely manner. The significant investments in the dam projects and shared projects were highlighted by the authority, and the need to move these projects along quickly to reduce inflationary costs and take advantage of potential federal funds. The Filtration Authority mentioned the potential for combining the water systems but emphasized that the projects must be completed regardless of the system's future. discussed the specifics of the Keller dam project, including the need to upgrade the intake and diversion systems, and the construction

of bridges for traffic. Mr. Glenn answered questions from Council and the City Manager regarding the projects. He suggested a timeline for the completion of the water supply program by the end of the decade.

Mr. Glenn discussed the city's plan to enter into a consent order and agreement with DEP, which would commit the city to completing projects within specified timeframes and explained the PENNVEST Debt service process. The City Manager also noted that the city's Water Fund is currently in a negative balance, requiring a loan from the general fund. The City Manager further discussed the potential for a PENNVEST surcharge through the PUC application process but cautioned that it would take a year or two before any of the debt service could be recovered from customers because a surcharge can't be used until the project is completed. It was mentioned that the Federal infrastructure bill and the possibility of getting in under the deadline but emphasized that it would depend on DEP permits.

The City Manager discussed the affordability threshold for residential customers, noting that the current average annual expense of \$380 for the average household is below the \$520 threshold last quoted by PennVEST required for grant funding for city customers. The City Manager also explained the rate model, which takes into account the weighted average of all municipalities involved, and the impact of higher median household income on the dollar amount. Suburban discussed that it has already been implementing a rate increase to cover the project's share, which has been a topic of discussion for several years.

There was discussion about the Filtration Authority and the Lock Haven City Authority offering to pay for the cost of the final engineering for Keller Dam. The City Manager stated that the attorneys from Eckert Seamans requested that Council meet with them before taking action on accepting proposals.

The City Manager discussed the ongoing negotiations with advocacy groups regarding the PUC rate increase, while highlighting the city's financial constraints, emphasizing the challenges of fronting multi-million dollar projects while awaiting reimbursements, which could impact the city's ability to meet other obligations.

Suburban discussed the ownership and operation of wells and other assets. It was agreed that the wells should be in the city's name because the debt is in the city's name, while the operation would be under the control of the Filtration Authority. The Filtration Authority shared that when it borrowed funds to build their plant, that they also improved other infrastructure for the city and Suburban's systems with a portion of that borrowing. While the debt service was being paid, the assets were in the name of the Filtration Authority. When the debt was retired, the Filtration Authority decided to turn over those individual assets to each respective system. It was agreed to continue on the current path, with the possibility of changing the arrangement once the debt is paid off.

The cost sharing agreement between the city and Suburban for the Filtration Authority's projects was discussed. The original cost-sharing agreement specified cost-sharing based on operation and maintenance, but did not anticipate the additional \$35 million in projects. The updated cost-sharing agreement covers all projects except Upper Castanea Dam. City Council discussed that ownership of assets like wells should ultimately transfer to the Filtration Authority, and not be shared between the city and suburban, and a clear written agreement on the future of cost-sharing be written up.

OTHER MATTERS

ADJOURNMENT

At 7:18 p.m., the meeting was adjourned.

**City Council Meeting
November 18, 2024**

City Council met in person for regular session on Monday November 18, 2024, and streamed live over YouTube and Facebook, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Barbara Masorti, Steve Stevenson, and Mayor Joel Long. Absent was Council Member Rick Conklin.

Also in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abbey Roberts, Planner I Carter Simcox, and Director of Community Life Kasey Campbell. Guests in attendance were Joshua Hudson, Joyce Bucknor, Gilbert Stull, Mariah Sortman, Lara Dale, Shaun Dale, Micah Clausen, Emily Wright, and Tyler Barth.

COUNCIL MINUTES

On a motion made by Mr. Stevenson, seconded by Dr. Brinker, and carried unanimously, the minutes from the November 4, and November 6, 2024 meetings were approved.

PUBLIC COMMENTS AND REQUESTS

Shaun Dale asked Council if requests are permitted to be submitted while council is in discussion regarding street closures, and submitted his street closure request to the Director of Community Life.

Gilbert Stull addressed Council, requesting a letter from Council giving permission to breed skunks and raccoons. At the direction of Council, City Manager agreed to take the information to the City Solicitor to review.

Joyce Bucknor addressed Council with concerns regarding the decorating of Triangle Park, and explained that last year, Downtown Lock Haven had requested a nativity scene, and the Clinton County Ministerium raised funds to build the nativity scene and displayed it in Triangle Park. Ms. Bucknor then explained that Downtown Lock Haven does not intend on having the nativity in Triangle Park this year, but suggested other locations, such as the lawn at St. Paul's. Ms. Bucknor inquired what could be done to have the nativity displayed. Council suggested employees discuss with Downtown Lock Haven the location of the nativity for this year, to see if a location can be found in the park, and encouraged Ms. Bucknor to make a request to Council for the next meeting.

Mr. Stevenson asked Mr. Stull for clarification regarding the breeding of exotic animals, and Mr. Stull explained that it is not for profit, and he has no intention of making it a business, simply wants to breed them for friends.

Council considered a request from Tyler Barth for the closure of the E Main Street Parking lot on December 13 for the Robb Elementary Holiday Concert. **On a motion made by Dr. Brinker, seconded by Ms. Alexander, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

Council considered Ordinance No. 2024-05, setting the 2025 wages for nonunion employees. **On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, the ordinance was adopted on second reading to become effective January 1, 2025.**

Council considered the rules and regulations for street closure requests made to the City. The Director of Community Life presented the updated policy to Council, based on suggestions made by members of Council. Council further discussed the rules, specifically the limits on how many times an entity can make requests. Micah Clausen addressed Council in favor of adding fees for use of garbage cans and barricades, and Shaun Dale addressed Council and explained that being limited to once per month would make the return on investment more difficult. Dr. Brinker suggested that businesses be limited to four requests per year, while Ms. Brannan preferred once every 30 days. Mr. Stevenson suggested that the limit start at twice per month, and revisit the policy if needed. **On a motion made by Ms. Brannan, seconded by Mr. Stevenson, and passed by a vote of 5 to 1, with Dr. Brinker voting in opposition, the policy was approved, with the rules presented, with streets only being closed twice per month per entity requesting, and a fee for use of garbage cans and barricades determined by cost of labor.**

Council considered the award of the construction contract for the SR 150/Second Ave/Barton St signal improvement to M&B Services for \$413,894.93. The City Planner and Development Coordinator answered questions from Council regarding the project, as well as the Green Light Go grant funding. **On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, the contract was awarded to M&B Services.**

Council was notified of the Water Department application to PUC, suspending the rate increase up to July 28, 2025 to continue mediation with the actual date subject to PUC mediation.

NEW BUSINESS

Council considered Resolution No. 2024-31 applying to the LSA for funding for a new aerial vehicle for the Fire Department. **On a motion made by Dr. Brinker, seconded by Ms. Brannan, and carried unanimously, the resolution passed.**

Council was notified of two changes to liquor licenses from the PA Liquor Control Board: the transfer of License No. G55718 Good Neighbor Craft House LLC into the city limits, and the change of ownership for License No. ID3928 BT Enterprise LLC from Bald Eagle Distributors, Inc.

Council was notified of the quarter three Comcast franchise fee in the amount of \$22,079.41.

Council was presented with the 2023 Housing Authority PILOT in the amount of \$10,512.11.

2025 ANNUAL BUDGET

The City Manager presented Council with the 2025 Budget Schedule, with November 25 discussing streets and stormwater, public property, and water, December 2 discussing the airport and sewer departments, December 9 discussing public safety with police fire and codes, and December 16 is the adoption of the 2025 budget. The City Manager informed Council that they will be receiving the Budget Book later in the week, pending mediation with the PUC. The City Manager explained Millage Rates, and that the first reading of the budget and millage rates will take place at the November 25 meeting.

The City Planner and Development Coordinator presented Council with an update to the Comprehensive Plan, and the goals and action items that have been accomplished by City employees in 2024, and answered questions from council regarding the Comprehensive Plan.

OTHER MATTERS

Ms. Masorti provided Council with an update from the Airport Committee and their meeting with commissioners.

FYI & REPORTS

Council received the minutes of the November 7 Town/Gown meeting, a response from Castanea Township regarding fire hydrant upgrade request, a thank you from the Lock Haven Fire Department, and a flyer from the PA Department of Health pregnancy resource.

The Director of Community Life notified Council and the public of the walk with Council taking place on November 23 at 9:00 a.m. at Piper Harmon Playground.

ADJOURNMENT

Upon motion by Ms. Alexander, at 8:17 p.m., the meeting was adjourned.

City Council Meeting November 25, 2024

City Council met in person for regular session on Monday November 25, 2024, and streamed live over YouTube, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannon, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance was City Manager Gregory Wilson, City Planner and Development Coordinator Abbey Roberts, Foreman Kyle Dale, Foreman Jared Gist, Foreman Hunter Stover, and Director of Community Life Kasey Campbell. Guests in attendance were Joshua Hudson, Bill Stankiewicz, Stephanie Borowicz, Christa Walker, Donald Grant, Alexander DiCostanzo, Aly DiCostanzo, Bre Brannon, Juno Olsen, Bill Danis, Rick Hanson, R Baguley, Ben Green, Stan Johnson, Trish Johnson, Mike English, Kathy English, Matthew Taylor, Kurt Smith, Susan Fike, Art Gray, Linda Gray, Keith Stein, Shirley Stein, Ryan Shields, Pierce Griffith, Carmen Rospal, Dave Wallace, Reverend Harold Rinker, D. Croak, Elizabeth Falls, James Falls, Mary Jo Bittner, Ashley Baier, Diane Frazier, Marellyn Gorham, Chris Thompson, Martha Dolan, Wally Kocher, Russell Smith, Donna Smith, Karen Dale, Donald Dale, William Powell, Matt Sheasley, Ron Bauman, Valerie Bitner, Kim Holzer, Kate Rickert, Russell Moldoven, Amanda Weiser, Carl Bliler, Elsa Winch, Jackie Garbrick, Lorie Eckenroad, Alen Eckenroad, Scott Baker, Patricia Sanders, Rita Kuhl, Lori Smith, Mary Jo Williamson, Jason Pletcher, Diane Bodle, Darlene Patterson, Donna Gierles, Fred Aungst, Misty Myers, Micah Clausen, Dana Suter, Joyce Buckor, Rich Marcinkevage, Melissa Dally, and Emily Wright.

COUNCIL MINUTES

On a motion made by Mr. Stevenson, seconded by Dr. Brinker, and carried unanimously, the minutes from the November 18, 2024 meetings were approved.

PUBLIC COMMENTS AND REQUESTS

Council considered the use of Triangle Park from November 26 through January 11 by the Clinton County Ministerium for the display of a nativity. Downtown Lock Haven, Inc. Manager Melissa Dally addressed Council regarding statements made during the November 18 meeting of Council and clarified the events leading to the request being made by the ministerium. Council heard from residents and members of churches in attendance in support of the nativity. Guests in attendance that spoke in favor of the nativity were Joyce Bucknor, Tim Stout, Reverend Gary Shumway, Ryan Shields, Daniel Workman, Mary Jo Bittner, Emily Wright, and Bill Stankiewicz. Aly DiCostanzo addressed Council and requested that all religions and beliefs be represented in Triangle Park, to represent more residents in the city, and was supported by Alexander DiCostanzo in that request. Dana Suter addressed Council and made suggestions for compromise, including the use of the nativity displayed at the monument. Mr. Stevenson clarified that this was a misunderstanding between Downtown Lock Haven and the

ministerium, and explained the process of requests. Dr. Brinker provided insight into the prior years' between the ministerium and the nativity display, and Council discussed the location of the nativity and the request form policy. Ms. Brannan, Ms. Alexander and Ms. Masorti explained their reasons for voting no, citing the harassment online and towards the Downtown Manager, as well as members of Council. Mr. Conklin and Mayor Long addressed those in the room and the behaviors displayed during the meeting. **On a motion made by Mr. Stevenson, seconded by Dr. Brinker, and carried by a vote of 4 to 3, with Ms. Alexander, Ms. Brannan, and Ms. Masorti voting in opposition.**

Council considered the use of Triangle Park on December 15, 2024 by The Covenant United Methodist Church for an outdoor Christmas Service. **On a motion made by Ms. Brannan, seconded by Ms. Masorti, and carried unanimously, the request was approved.**

Council considered the first reading of a request from the Old Corner and Shaun Dale, to close Grove Street from Willards Alley to Church Street for specific dates in 2025. Karen Dale addressed Council with statistics regarding website data during the summer, and answered questions from council regarding the closure. **On a motion made by Mr. Stevenson, seconded by Ms. Brannan, and carried unanimously, with Mayor Long abstaining, the request was approved.**

UNFINISHED BUSINESS

Council considered Resolution No. 2024-32 authorizing and approving a water system transfer agreement between the city and the Lock Haven City Authority. Richard Marcinkevage addressed Council and read a letter regarding the transfer agreement. Council discussed whether there was a need to have further meetings and discussions regarding the transfer agreement, and asked questions. **On a motion made by Mr. Conklin, seconded by Ms. Masorti, and carried by a vote of 4 to 3, with Ms. Alexander, Dr. Brinker, and Mayor Long voting in opposition, the resolution was adopted.**

Council received an update regarding the 2024 patching projects, and asked questions regarding the projects.

NEW BUSINESS

Council was notified of the second half of the transfer of the city's share of the State Police Fines and Penalties in the amount of \$1,347.43.

2025 ANNUAL BUDGET

Mayor Long made a statement explaining the purpose of the 2025 Budget Hearing is to afford the public an opportunity to comment and make observations on the recommended budget as reflected in Ordinance 2024-06 and Ordinance No. 2024-07.

The Streets Foreman presented Council with the accomplishments of 2024, and the goals of the department for 2025, and answered questions from Council regarding the department. The City Manager answered questions from Council regarding the budget.

The Public Property Foreman presented Council with the accomplishments of 2024, and the goals of the department for 2025, and answered questions from Council regarding the department. The City Manager answered questions from Council regarding the budget.

The Water Foreman presented Council with the accomplishments of 2024, and the goals of the department for 2025, and answered questions from Council regarding the department. The City Manager answered questions from Council regarding the budget.

Council considered Ordinance No. 2024-06 and 2024-07, adopting the 2025 Budget and the 2025 real estate millage. **On a motion made by Ms. Brannan, seconded by Mr. Conklin, and carried unanimously, the ordinances were adopted for first reading.**

OTHER MATTERS

Mr. Stevenson thanked the city employees for their reports as well as their hard work, and thanked the Property Foreman for his help in the installation of the Santa Hut. Dr. Brinker thanked Keystone Central students for their work on the Santa Hut as well.

FYI & REPORTS

Council received the minutes of the November city safety committee, and the response to Castanea Township regarding the fire hydrant upgrade request.

ADJOURNMENT

Upon motion by Dr. Brinker, at 8:53 p.m., the meeting was adjourned.

City Council Meeting December 2, 2024

City Council met in person for regular session on Monday December 2, 2024, and streamed live over YouTube, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Richard Conklin, Steve Stevenson, and Mayor Joel Long. Absent was Council Member Barbara Masorti

Also in attendance was City Manager Gregory Wilson, Foreman Dave Sorgen, Property Manager Caleb Rogers, Airport Manager Doug Wenker, and Director of Community Life Kasey Campbell. Guests in attendance were Joshua Hudson, Micah Clausen, Chris Chatham, Alex DiCostanzo, Aly DiCostanzo, Shaun Dale, Bre Brannan, Elsa Wench, Dave Wallace, and Kay Betar.

COUNCIL MINUTES

On a motion made by Mr. Stevenson, seconded by Dr. Brinker, and carried unanimously, the minutes from the November 18, 2024 meetings were approved.

PUBLIC COMMENTS AND REQUESTS

Josh Hudson addressed Council and made a statement regarding the November 25, 2024 meeting, and the behavior of those in attendance of the meeting.

Council considered the use of Triangle Park by Two Maidens LLC, and Alex DiCostanzo for displays of Hannukah, Kwanzaa, Saturnalia, Yule, Festivus, and Bodhi Day from December 3 to January 11. Alex DiCostanzo answered questions from Council regarding the display, and indicate that this request comes from multiple members of the community who requested representation in the park. Kay Betar expressed support for the decoration request. Dr. Brinker expressed that Triangle Park has become a location for Freedom of Speech, and we need to be considerate of the space as these requests come in, and asked for clarification of sizes. **On a motion made by Ms. Brannan, seconded by Ms. Alexander, and carried unanimously, the request was approved.**

Council considered the second reading of the Old Corner and Shaun Dale's request for street closures on specific dates in 2025. **On a motion made by Dr. Brinker, seconded by Mr. Stevenson, and carried unanimously, the request was approved.**

Council considered the first reading of a request to close Leather Alley from Bellefonte Avenue to Stone Alley from December 10-27 for the annual Christmas Tree Sale by Citizen's Hose Fire Company. **On a motion made by Ms. Brannan, seconded by Mr. Stevenson, and**

carried unanimously, the request was approved on first reading. Second reading of the street closure will be December 9, 2024.

2025 ANNUAL BUDGET

Mayor Long made a statement explaining the purpose of the 2025 Budget Hearing is to afford the public an opportunity to comment and make observations on the recommended budget as reflected in Ordinance 2024-06 and Ordinance No. 2024-07.

The Sewer Foreman presented Council with the accomplishments of 2024, and the goals of the department for 2025, and answered questions from Council regarding the department. The City Manager answered questions from Council regarding the budget.

The Airport Manager presented Council with the accomplishments of 2024, and the goals of the department for 2025, and answered questions from Council regarding the department. The City Manager answered questions from Council regarding the budget.

The City Manager explained that the millage listed on the website under the budget book remains unchanged, and Ordinance No. 2024-06 and 2024-07 will be voted on second reading at the December 16, 2024 meeting.

FYI & REPORTS

Council received the minutes of the September CCCWFA meeting, as well as an invitation to the Piper Museum open house.

ADJOURNMENT

Upon motion by Ms. Alexander, at 8:34 p.m., the meeting was adjourned.

**City Council Meeting
December 9, 2024**

City Council met in person for regular session on Monday December 9, 2024, and streamed live over YouTube, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance was City Manager Gregory Wilson, Director of Licensing and Codes Cyndi Walker, Chief of Police Matthew Rickard, Fire Chief Tyler Wooding, Property Manager Caleb Rogers, and Director of Community Life Kasey Campbell. Guests in attendance were Micah Clausen and Emily Wright.

COUNCIL MINUTES

On a motion made by Mr. Conklin, seconded by Ms. Brannan, and carried unanimously, the minutes from the November 25 and December 2, 2024 meetings were approved.

PUBLIC COMMENTS AND REQUESTS

Council considered the second reading of a request to close Leather Alley from Bellefonte Avenue to Stone Alley from December 10-27 for the annual Christmas Tree Sale by Citizen's Hose Fire Company. **On a motion made by Mr. Stevenson, seconded by Dr. Brinker, and carried unanimously, the request was approved.**

UNFINISHED BUSINESS

The City Manager provided a lead and copper service line update to Council, and the inventory that must be done according to federal requirements.

Council considered the reappointment of the Clinton County Tax Collection Delegates. **On a motion made by Ms. Brannan, seconded by Ms. Masorti, and carried unanimously, Gregory Wilson was appointed as delegate, with Wendi Spicher appointed as alternate, and Erin Rhea appointed as second delegate.**

2025 ANNUAL BUDGET

Mayor Long made a statement explaining the purpose of the 2025 Budget Hearing is to afford the public an opportunity to comment and make observations on the recommended budget as reflected in Ordinance 2024-06 and Ordinance No. 2024-07.

The Police Chief presented Council with the accomplishments of 2024, and the goals of the department for 2025, and answered questions from Council regarding the department. The City Manager answered questions from council regarding the budget.

The Fire Chief presented Council with the accomplishments of 2024, and the goals of the department for 2025, and answered questions from Council regarding the department. The City Manager answered questions from council regarding the budget.

The Director of Codes and Licensing presented Council with the accomplishments of 2024, and the goals of the department for 2025, and answered questions from Council regarding the department. The City Manager answered questions from council regarding the budget.

The Director of Codes and Licensing made a presentation to Council regarding the potential development of the Piper Run, a 62 and over senior living facility, located at the old Dickey School. Council and those in attendance asked questions to the City Manager and the Director of Codes and licensing regarding the project.

The City Manager explained that the millage listed on the website under the budget book remains unchanged, and Ordinance No. 2024-06 and 2024-07 will be voted on second reading at the December 16, 2024 meeting.

FYI & REPORTS

Council received the agenda of the December 11 TCC meeting.

Ms. Brannan announced the date for the April 12 Murder Mystery Dinner at the Ross Library, and that there is an open position for Library Director for the Clinton County Libraries.

ADJOURNMENT

Upon motion by Dr. Brinker, at 8:14 p.m., the meeting was adjourned.

**City Council Meeting
December 16, 2024**

City Council met in person for regular session on Monday December 16, 2024, and streamed live over YouTube, in Lock Haven, Pennsylvania. The meeting was called to order at 7:00 PM by Mayor Long who opened the meeting with a moment of silence followed by the Pledge of Allegiance.

Roll was called and present were Council Members Heather Alexander, Tami Brannan, Jeffrey Brinker, Richard Conklin, Barbara Masorti, Steve Stevenson, and Mayor Joel Long.

Also in attendance was City Manager Gregory Wilson, and Director of Community Life Kasey Campbell. Guests in attendance were Bre Brannan, Micah Clausen and Emily Wright.

COUNCIL MINUTES

On a motion made by Ms. Brannan, seconded by Ms. Masorti, and carried unanimously, the minutes from the December 9, 2024 meetings were approved.

PUBLIC COMMENTS AND REQUESTS

There were no comments from residents or city taxpayers at this time.

UNFINISHED BUSINESS

Council considered Ordinance No. 2024-06, adopting the 2025 Budget. The City Manager answered questions from council regarding the budget, and presented the final figures for the following 2025 funds:

The General Fund: \$6,460,220.00

The Water Fund: \$2,691,262.00

The Sewer Fund: \$3,891,724.00

The Airport Fund: \$346,656.00

Liquid Fuels Fund: \$431,806.00

Total funds to be adopted by Council: \$13,821,668.00

On a motion made by Ms. Masorti, seconded by Ms. Brannan, and carried unanimously, the ordinance was adopted.

Council considered Ordinance No. 2024-07, adopting the 2025 real estate millage. The City Manager presented the mills as followed:

For general purpose land: 20 mills for each dollar of assessed evaluation

For general purpose buildings and improvements: 9.8 mills for each dollar of assessed evaluation

This will go into effect on January 1, 2025 and be reflected in the 2025 real estate bills invoiced to residents of the community. **On a motion made by Mr. Conklin, seconded by Ms. Brannan, and carried unanimously, the ordinance was adopted.**

Council considered Resolution No. 2024-33, adopting the schedule of charges and fees effective January 1, 2025. The City Manager answered questions from council regarding the schedule of fees. **On a motion made by Ms. Brannan, seconded by Mr. Conklin, and carried unanimously, the resolution passed, with one correction to the date.**

NEW BUSINESS

Council considered Resolution 2024-34 adopting the Mediated Settlement in the Case 423-2018 City v. Larson. **On a motion made by Mr. Stevenson, seconded by Ms. Masorti, and carried unanimously, the resolution passed.**

Council considered Resolution 2024-35 adopting the City of Lock Haven Employee Handbook. **On a motion made by Dr. Brinker, seconded by Ms. Brannan, and carried unanimously, the resolution passed.**

Council considered Resolution 2024-36 setting the regular dates for the meetings of City Council for 2025. **On a motion made by Ms. Brannan, seconded by Mr. Stevenson, and carried unanimously, the resolution passed.**

The City Manager notified Council of the Comcast rate changes.

Council considered the authorization to issue a letter to the PA Game Commission that the Special Permit requested of 656 E Main Street does not violate any zoning, ordinance, or other local rule of the City of Lock Haven. **On a motion made by Dr. Brinker, seconded by Ms. Brannan, and carried unanimously, the request was authorized.**

FYI & REPORTS

Council received the minutes of the December safety committee, and a letter from the City Authority. The City Manager forwarded the letter to the water subcommittee, and the subcommittee answered questions that were mentioned in the letter. The City Manager will provide a response to the Authority based on the recommendations from the subcommittee.

Ms. Masorti addressed Council and discussed the Active Transportation Committee, and what was discussed at the most recent meeting of the committee, regarding making transportation throughout the city more accessible.

Council discussed the Robb Elementary concert that was held Downtown.

Ms. Masorti announced the next Walk with Council on December 21 at 9:00 a.m., meeting at City Hall.

The Director of Community Life announced that the recycling center has moved from Myrtle Street to 99 Second Ave, but on the Third Avenue side. Residents were also reminded not to throw out plastic bags with their recycling. Mr. Stevenson presented concerns over the new location.

ADJOURNMENT

Upon motion by Ms. Alexander, at 7:28 p.m., the meeting was adjourned.